

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday April 11, 2022 at 5:30 PM

#### Location

This meeting will be held virtually.

Regular Board Meeting

Time: Apr 11, 2022 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83559548694?pwd=OU5aUW1ycEJteDZmVlBQRm5iWldlZz09>

Meeting ID: 835 5954 8694

Passcode: 626895

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

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**Directors Present**

D. Padberg (remote), D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

**Directors Absent**

None

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote), K. Aozasa (remote), M. Muppidi (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Apr 11, 2022 at 5:34 PM.

**C. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 03-21-22.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

F. Bani-Taba Aye  
D. Wendt Aye  
M. Gil Aye  
H. Vega Aye  
D. Padberg Aye

**D.**

## Agenda Review and Adoption

H. Vega made a motion to approve the agenda as written.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

D. Padberg Aye

D. Wendt Aye

F. Bani-Taba Aye

M. Gil Aye

H. Vega Aye

## II. Public Comments

### A. Items on the Agenda

No public comments made at this meeting.

### B. Items Not on the Agenda

No public comments made at this meeting.

## III. Standing Committees

### A. Finance Committee

Chairman Wendt indicated he reviewed the monthly financials which shows a slight financial improvement from the last report.

## IV. Informational Items

### A. A-G Grant Plan

The Board heard a report from Dr. Chalwell on the A-G Completion Improvement Grant Plan. The plan supplements services in the LCAP and LRP through the dedication of more resources to teachers and instructional aides as important facilitators of learning. Dr. Chalwell reviewed how the grant funds, \$36,910, will be allocated.

## V. ACTION ITEMS

### A. Revised Brown Act Requirements on Teleconferencing Rules

H. Vega made a motion to approve the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

M. Gil Aye

**Roll Call**

H. Vega Aye  
F. Bani-Taba Aye  
D. Padberg Aye  
D. Wendt Aye

**B. Audit Report Approval**

M. Gil made a motion to approve the Audit Report June 30, 2021 as presented with the addition of a cover letter.

H. Vega seconded the motion.

The Audit Report June 30, 2021 is presented with a determination of No Finding.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

F. Bani-Taba Aye  
D. Padberg Aye  
M. Gil Aye  
H. Vega Aye  
D. Wendt Aye

**C. 21-22 Audit Engagement**

H. Vega made a motion to approval of the Audit Letter of Engagement for 2021-2022 school year as presented.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye  
D. Wendt Aye  
H. Vega Aye  
M. Gil Aye  
F. Bani-Taba Aye

**D. Insurance Renewal Package**

H. Vega made a motion to approve the organization's insurance coverage plan renewal for policy term April 1, 2022 - April 1, 2023 as presented.

D. Wendt seconded the motion.

Dr. Chalwell provided the Board with background on the insurance necessary for schools.

Tom Boobar, Senior Vice President, Alliant Insurance Services, Inc., joined the meeting to provide industry information and school specific information.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt Aye  
F. Bani-Taba Aye  
D. Padberg Aye

**Roll Call**

H. Vega      Aye

**VI. STAFF REPORTS**

**A. Financial Report and Update from EdTec**

The Board heard a financial update by Edtec, Madhu Muppidi and Kendall Aozasa.

**B. Executive Director Report**

Dr. Chalwell briefed the Board on school business and the plan for tonight's open discussion in the form of a targeted Study Session on Reorganization and Planning for the 2022-2023 school year. The Board engaged in a Study Session.

**VII. CLOSED SESSION**

**A. Public Employment**

The Board entered into Closed Session.

**B. Public Employment**

The Board entered into Closed Session.

**C. Public Employment**

The Board entered into Closed Session.

**VIII. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board reentered open session. Chairman Padberg reported out that the Board took No Action during closed session.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,  
D. Padberg

### **Documents used during the meeting**

- 2022\_03\_21\_board\_meeting\_minutes (1).pdf
- A-GCIGP SPA Plan 2022.docx.pdf
- Revised Brown Act Requirements on Teleconferencing Rules.pdf
- 20-21 Audit Rpt - ContraCosta.pdf
- Contra Costa School of Performing Arts Audit Engagement Letter 2021-22- Yellow Book (1)\_encrypted\_.pdf
- 2022-2023 Charthouse Summary of Coverages-merged-compressed.pdf
- CCSPA April Board Meeting (February Financials).pdf
- CCSPA April Board Meeting Financials (February).pdf