



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

---

#### Date and Time

Tuesday January 18, 2022 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/jbu-iqto-fyg](https://meet.google.com/jbu-iqto-fyg)

Phone Numbers

(US)+1 469-530-0864

PIN: 134 824 513#

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

---

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

---

**Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote)

**Directors Absent**

None

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote), K. Aozasa (remote), M. Muppidi (remote)

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Jan 18, 2022 at 5:32 PM.

**C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 12-06-21.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye

H. Vega Aye

D. Wendt Aye

M. Gil Aye

**D. Approve Minutes**

H. Vega made a motion to approve the minutes from Special Board of Directors Meeting on 12-20-21.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Agenda Review and Adoption**

D. Wendt made a motion to to adopt the agenda as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Padberg Aye

M. Gil Aye

H. Vega Aye

D. Wendt Aye

### **II. PUBLIC COMMENT**

#### **A. Items on the Agenda**

No public comment.

#### **B. Items Not on the Agenda**

No public comment.

### **III. STANDING COMMITTEES**

#### **A. Finance Committee**

Finance Committee chairperson David Wendt announced that the quarterly Investors meeting will be taking place within the next month.

### **IV. INFORMATIONAL ITEMS**

#### **A. Regular Meeting Day**

Dr. Chalwell presented a suggestion that was proposed to him about changing the regular board meeting date. A proposal to change the date from the 1st Monday of every month to either the 1st Tuesday of every month or the 2nd Monday of every month, with the meeting time remaining the same. A short discussion followed with no objections to changing the regular monthly meeting date, which could happen as soon as February's meeting. The Board asked that sufficient notice of any meeting date changes be given to parents and the public.

### **V. ACTION ITEMS**

#### **A.**

### **Revised Brown Act Requirements on Teleconferencing Rules**

D. Wendt made a motion to approve the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Wendt    Aye

H. Vega     Aye

D. Padberg Aye

M. Gil      Aye

## **VI. STAFF REPORTS**

### **A. Executive Director Report**

Dr. Chalwell announced to the Board of Directors that his report this month will be presented by various staff members and parents of SPA to give the Board a perspective of the pulse of the day-to-day operations and events of the school from their view. A wide selection of staff and parents addressed the board and fielded questions from the Board members. Upon closing, the Board expressed their appreciation for staff and parents taking time to share their experiences with them tonight. Dr. Chalwell also expressed his gratitude to all for working together.

### **B. Financial Report and Update from EdTec**

The Board expressed concern about a broken link to the monthly financial statements, which prevented the Board members and the public from accessing the document prior to the meeting. To avoid any open meeting law requirements, the monthly financial statements were not reviewed or discussed at this meeting.

EdTec manager Madhulikha Muppidi presented the Powerpoint presentation to the Board.

## **VII. CLOSED SESSION**

### **A. Public Employment**

The Board of Directors entered into closed session.

### **B. Public Employment**

The Board of Directors entered into closed session.

## **VIII. RECONVENE TO OPEN SESSION**

### **A.**

## **Report Out**

The Board took action on the following contracts and releases submitted and unanimously approved as presented:

### **2020-2021:**

New Employment:

Instructional Assistant

Instructor

Coordinator Special Education

Renewal/Pay Increase/Decrease:

Instructional Assistant

Coordinator Education Specialist

Education Specialist

Instructional Assistant

Instructional Assistant

Employee Discipline/Release:

Instructional Assistant

Director of Special Education & Student Services

-----

### **2022:**

New Employment:

Director of Operations

Registrar

Teacher

Renewal/Pay Increase/Decrease:

Coordinator Education Specialist

Music Instructor

Teacher

Employee Discipline/Release:

Teacher

Registrar

Teacher

Teacher

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,  
D. Padberg