



# Contra Costa School of Performing Arts

## Minutes

### Finance Committee

#### Quarterly Meeting

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#### Date and Time

Monday November 1, 2021 at 4:30 PM

#### Location

Meeting ID

[meet.google.com/qdi-qmov-bqv](https://meet.google.com/qdi-qmov-bqv)

Phone Numbers

(US)+1 860-980-0300

PIN: 222 755 048#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided by contacting the Executive Director's Office at (925) 235-1130.*

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#### **Committee Members Present**

D. Wendt (remote), R. Chalwell (remote)

#### **Committee Members Absent**

A. Porter

#### **Guests Present**

Madhu@edtec.com (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

D. Wendt called a meeting of the Finance Committee of Contra Costa School of Performing Arts to order on Monday Nov 1, 2021 at 4:36 PM.

#### **C. Approve Minutes, June 1, 2021**

D. Wendt made a motion to approve the minutes from Finance Committee Meeting on 06-01-21.

R. Chalwell seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

R. Chalwell Aye

A. Porter Absent

D. Wendt Aye

#### **D. Agenda Review and Adoption**

D. Wendt made a motion to Approve the Agenda as submitted.

R. Chalwell seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

R. Chalwell Aye

D. Wendt Aye

A. Porter Absent

### **II. Information Items**

**A. September 2021 Financial Statement Review**

Discussion centered primarily around the enrollment shortfall and resulting budget deficit.

**B. Committee Standing**

Discussion centered around the possibility of reintegrating the functions of the Finance Committee into the General Board Meeting activities and the appropriateness of having advisory support continue in a less formalized way.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:55 PM.

Respectfully Submitted,  
D. Wendt