

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

AGENDA - Board of Directors

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#### Date and Time

Thursday October 7, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/ads-npiy-jfx](https://meet.google.com/ads-npiy-jfx)

Phone Numbers

(US)+1 [203-978-3029](tel:203-978-3029)

PIN: 689 307 937#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

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**Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

None

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Thursday Oct 7, 2021 at 5:33 PM.

**C. Approve Minutes - Regular Board of Directors Meeting, September 13, 2021**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 09-13-21.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt Aye

M. Gil Aye

D. Padberg Aye

T. Gerlach Aye

H. Vega Aye

**D. Approve Minutes - Special Board of Directors Meeting, September 14, 2021**

H. Vega made a motion to approve the minutes from Special Board Meeting on 09-14-21.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye

D. Padberg Aye

M. Gil Aye

T. Gerlach Aye

D. Wendt Aye

**E. Approve Minutes - Board of Directors Retreat, September 21, 2021**

H. Vega made a motion to approve the minutes from Board of Directors Retreat on 09-21-21.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt Abstain

D. Padberg Aye

T. Gerlach Aye

H. Vega Aye

M. Gil Aye

**F. Agenda Review and Adoption**

D. Wendt made a motion to adopt the agenda as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach Aye

D. Padberg Aye

H. Vega Aye

D. Wendt Aye

M. Gil Aye

**II. PUBLIC COMMENT**

**A. Items on the Agenda**

No public comment.

**B. Items Not on the Agenda**

No public comment.

**III. STANDING COMMITTEES**

**A. Academic Excellence Committee**

No report.

**B. Outreach and Enrollment Committee**

No report.

**C. Governance Committee**

The Chairperson of the Governance Committee, Heather Vega, recommended that the Board consider dissolving the Governance Committee.

Note: During the Board of Director's Retreat, Board Chair Deborah Padberg tasked each committee chairperson to look at their respective committees to determine if their committee was still viable or if the committee should be considered for dissolution. No timeline was given.

**D. Development Committee**

No report.

**E. Finance Committee**

Chairperson David Wendt reported that he has begun receiving the monthly financial reports as soon as they become available from EdTec. He also apprised the Board that the Finance Committee will soon be holding it's quarterly meeting.

Of note, Chairperson Wendt is taking under consideration the long-term need to keep this committee active. Further consideration and discussions are needed before making a decision.

**IV. INFORMATION ITEMS**

**A. Reopening Update**

Dr. Chalwell announced that SPA continues to report zero cases of COVID with its weekly onsite testing. Vigilant monitoring remains top priority for the safety of students and staff. Outdoor activities have been encouraged as weather permits. Contingency plans have been made for the change in season, with a large outdoor tented area soon available on the SPA campus for staff/student use.

Live performances are planned starting later this month.

**B. Recap of the Board of Directors Retreat, September 21, 2021**

Dr. Chalwell expressed gratitude to the Board for the opportunity to gather together to discuss ideas and thoughts for the future of SPA.

## V. ACTION ITEMS

### A. ESSER III Expenditure Plan

D. Wendt made a motion to approve the 2021-2022 ESSER III Expenditure Plan as presented.

H. Vega seconded the motion.

Discussion: Dr. Chalwell indicated that the expenditure plan for 2021-2022 is \$100,000.

Discussion on how the remaining funds will be spent will be discussed at a future Board meeting next year.

The Board reviewed and discussed in detail how the Elementary and Secondary School Emergency Relief (ESSER) III funds will be used to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Gil Aye  
D. Padberg Aye  
D. Wendt Aye  
T. Gerlach Aye  
H. Vega Aye

### B. COVID-19 Vaccine Mandate

D. Wendt made a motion to approve the amended version of SPA's COVID-19 Vaccine Mandate.

H. Vega seconded the motion.

Discussion: The Board reviewed and considered for approval the COVID-19 Vaccine Mandate. After a thorough discussion, the Board amended the mandate. A copy of the amended mandate is attached.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

H. Vega Aye  
D. Wendt Aye  
T. Gerlach Aye  
D. Padberg Aye  
M. Gil Aye

### C. Revised Brown Act Requirements on Teleconferencing Rules

H. Vega made a motion to to approve the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

D. Wendt seconded the motion.

Discussion: The Board of Directors discussed and considered for approval the revised Brown Act requirements on teleconferencing rules as set forth in AB 361.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye

D. Wendt Aye

T. Gerlach Aye

H. Vega Aye

M. Gil Aye

**VI. STAFF REPORTS**

**A. Executive Director Report**

Executive Director addressed the Board with an update on the enrollment levels at SPA. This will be an agenda item at the November Board Meeting.

The staff expressed it's appreciation for the Staff Wellness Afternoon that recently took place. Plans for future Wellness Afternoon's are in the works.

**B. Financial Report and Update from EdTec**

Madhu Muppidi, EdTec Client Manager, presented the monthly financials to the Board.

**VII. CLOSED SESSION**

**A. Public Employment**

The Board of Directors entered into Closed Session.

**B. Public Employee**

The Board of Directors entered into Closed Session.

**C. Conference with Legal Counsel**

No item.

**VIII. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board Chair reported that no actions was action taken during closed session.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,  
D. Padberg