

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

Board of Directors

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#### Date and Time

Monday December 6, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/hmx-mhfu-rrp](https://meet.google.com/hmx-mhfu-rrp)

Phone Numbers

(US)+1 402-509-9476

PIN: 846 703 806#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

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**Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

None

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

J. Flaner (remote), Madhulikha Muppidi (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Dec 6, 2021 at 5:33 PM.

**C. Approve Minutes - Regular Board of Directors Meeting, November 1, 2021**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 11-01-21.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye

D. Wendt Aye

H. Vega Aye

T. Gerlach Aye

M. Gil Aye

**D. Agenda Review and Adoption**

D. Wendt made a motion to amend the agenda and adopt as presented with the changes noted.

H. Vega seconded the motion.

The Brown Act Training, Item IV. - Action Items, Item D, will be removed from tonight's agenda and rescheduled for a later date.

The board **VOTED** to approve the motion.

**Roll Call**

D. Wendt Aye

M. Gil Aye

H. Vega Aye

D. Padberg Aye

T. Gerlach Aye

**II. PUBLIC COMMENT**

**A. Items on the Agenda**

No public comment.

**B. Items Not on the Agenda**

A member of the public addressed the Board of Directors in Spanish, using a translator, on the need for more communications in Spanish, and the need for improved communication with teachers with language support. A follow up letter from this parent/parent group will be sent Dr. Chalwell.

**III. STANDING COMMITTEES**

**A. Finance Committee**

The Committee Chair, David Wendt, reported that there were no updates from this Committee to provide the Board.

**IV. ACTION ITEMS**

**A. 1st Interim Report**

D. Wendt made a motion to to approve the current forecast as first interim budget and report.

H. Vega seconded the motion.

EdTec Manager, Madhulikha Muppidi, led the Board in a review and discussion of the six page attachment dated 12/6/21, Contra Costa School of Performing Arts Board Financial Update. Dr. Chawell and Ms. Muppidi answered questions from the Board.

The board **VOTED** to approve the motion.

**Roll Call**

D. Wendt Aye  
D. Padberg Aye  
M. Gil No  
T. Gerlach Aye  
H. Vega Aye

**B. Educator Effectiveness Plan**

D. Wendt made a motion to to approve the Educator Effectiveness Plan as presented.  
H. Vega seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Gil No  
H. Vega Aye  
D. Padberg Aye  
T. Gerlach Aye  
D. Wendt Aye

**C. Revised Brown Act Requirements on Teleconferencing Rules**

D. Wendt made a motion to approve the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye  
H. Vega Aye  
M. Gil Aye  
D. Wendt Aye  
T. Gerlach Aye

**D. Brown Act Training**

This agenda item will be rescheduled for a later date when a quorum can participate in this training.

**V. STAFF REPORTS**

**A. Executive Director Report**

Dr. Chalwell informed the Board of recent activity and events at SPA, including the impact of the pandemic on students and the classroom environment.

**B. Financial Report and Update from EdTec**

EdTec Manager, Madhulikha Muppidi, reviewed the financial report with the Board. It was noted that that the Annual Investors Call took place in November.

**VI. CLOSED SESSION**

**A. Public Employment**

The Board entered closed session.

**B. Public Employment**

The Board entered closed session.

**VII. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board Chair reported that no actions were taken in closed session.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,  
D. Padberg