

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Board of Directors Retreat

#### Regular Meeting

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#### **Date and Time**

Tuesday September 21, 2021 at 1:00 PM

#### **Location**

**Contra Costa School of Performing Arts**

2730 Mitchell Dr., Walnut Creek CA 94598

Meeting ID [meet.google.com/wob-offc-omo](https://meet.google.com/wob-offc-omo)

Phone Numbers (US)+1 252-665-6531 PIN: 225 930 403#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

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**Directors Present**

D. Padberg (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

D. Wendt

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Sep 21, 2021 at 1:00 PM.

**C. Agenda Review and Adoption**

H. Vega made a motion to approve the agenda.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye

D. Wendt Absent

D. Padberg Aye

M. Gil Aye

T. Gerlach Aye

**II. Public Comment**

**A. Items on the Agenda**

No Public Comment.

**B.**

## **Items not on the Agenda**

No Public Comment.

### **III. Opening Greeting**

#### **A. Opening Greeting**

Robert Chalwell kicked off the Retreat with a welcome and expression of gratitude for all in attendance. Board Members were also invited to share individual hopes for the outcomes of the Retreat.

### **IV. Discussion - Session One**

#### **A. Purpose**

Robert Chalwell discussed the Purpose of the Board Retreat by highlighting the Agenda as adopted, and expressing gratitude for having all staff and students back on campus for in-person learning, while holding space, time, and focus on the new realities of the policy, political, economic, public health, and socio-cultural landscape that COCOSPAA must navigate and negotiate this school year and moving forward. Board Members were also invited to share individual perspectives on the topics raised.

#### **B. The Ongoing Transition Process**

Robert Chalwell provided an update on the ongoing transition process of SPA from the leadership of Founding Executive Director Neil McChesney, to Dr. Chalwell's leadership as Executive Director. The Update will touched on staffing, resource allocation, new initiatives, stakeholder supports, and leadership support, followed by Q&A and Board Member commentary facilitated by Trustee Padberg.

### **V. Break Time**

#### **A. Break Time**

A ten (10) minute break occurred.  
No comment.

### **VI. Discussion - Session Two**

#### **A. Lens on the Beginning of the School Year**

The Executive Director provides an update on the BOY: Experiences, Insights, and What we know empirically. The discussion included a keen and substantial focus on mental health, socio-emotional, holistic wellness, and learning support many students are exhibiting. The discussion also included a keen and substantial focus on the mental health, socio-emotional, holistic wellness for SPA staff. The discussion additionally included a multifaceted discussion on specific initiatives on the way and being pursued to

effectively support the diverse needs observed. Q&A and Board Member commentary were facilitated by Trustee Padberg.

**B. True North: Mission, Vision, Values, and the future of SPA**

Robert Chalwell led a discussion centered on SPA's mission, vision, and values as the guiding frameworks for navigating current and future challenges. The discussion highlighted the necessity of diverse mission-vision-centered approaches, inclusive of future Board Policy proposals, Board Member recruitment, future Board Member characteristics/skills, strategic planning+action, and exploring the appropriateness of SPA's existing vision and mission to the current and future teaching, learning, and wellness landscape. Q&A and Board Member commentary were facilitated by Trustee Padberg.

**VII. Closing Items**

**A. Retreat Wrap-up**

The retreat wrap-up focused on upcoming activities and the question "What do we want to be known for?" In addition to a joyful reminder that, after missing a significant portion of the 2020-2021 performance calendar, SPA would be hosting performances again starting with Chilling in Autumn on Friday October 1st. Suggestions of immediate follow-up Agenda Items for the October Board Meeting were also shared.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,  
D. Padberg

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**Documents used during the meeting**

*None*

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Google Slides Presentations: [Contra Costa School for the Performing Arts Governing Board Retreat](#)  
["Where We've Been-Where We Are-Where We Need to Go"](#)