

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday September 13, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/rab-trsr-gdu](https://meet.google.com/rab-trsr-gdu)

Phone Numbers

(US)+1 541-623-0963

PIN: 164 183 463#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided by contacting the Executive Director's Office at (925) 235-1130.*

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**Directors Present**

D. Padberg, D. Wendt, H. Vega, M. Gil, T. Gerlach

**Directors Absent**

*None*

**Ex Officio Members Present**

R. Chalwell

**Non Voting Members Present**

R. Chalwell

**Guests Present**

J. Flaner, Madhu@edtec.com

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Sep 13, 2021 at 5:33 PM.

**C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board of Director Meeting on 08-04-21.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye

M. Gil Aye

D. Wendt Aye

T. Gerlach Aye

H. Vega Aye

**D. Agenda Review and Adoption**

H. Vega made a motion to amend the agenda to move the EdTec Report to after the Standing Committee Reports.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach Aye  
H. Vega Aye  
M. Gil Aye  
D. Padberg Aye  
D. Wendt Aye

**II. Public Comment**

**A. Items on the Agenda**

No public comment.

**B. Items Not on the Agenda**

No public comment.

**III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

Marie Gil, Chair, requested feedback on the frequency of this year's committee meetings. D Padberg suggested adding this discussion item to the upcoming Board Retreat Agenda.

**C. Governance Committee**

H. Vega announced the Governance Committee convened to discuss the planning of this year's Board Retreat. More details and discussion on the retreat will take place later in this meeting.

**D. Development Committee**

No report.

**E. Finance Committee**

No report.

**IV. Information Items**

**A. Reopening Update**

Dr. Chalwell provided an update on the ongoing school reopening process and progress.

**B.**

## **Board Retreat 2021-2022**

Dr. Chalwell announced to the Board some ideas and plans for the upcoming 2021-2022 Board Retreat on 9/21/21.

## **V. Action Items**

### **A. Staffing - Declaration of Need 2021-2022**

D. Wendt made a motion to approve the Amended Declaration of Need to the CCCOE to recognize the existence of special circumstances in the recruitment of credentialed/certificated staff, with specific need for the CLAD/English Language Learner Authorization Emergency Permits needed numbering nine in the 2021-2022 school year. H. Vega seconded the motion.

Discussion: The Board members discussed the Amended Declaration of Need to recognize the existence of special circumstances in the recruitment of credentialed/certificated staff, with specific discussion on the CLAD/English Language Learner Authorization Emergency Permits needed numbering nine in the 2021-2022 school year.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Gerlach Aye  
D. Wendt Aye  
H. Vega Aye  
D. Padberg Aye  
M. Gil Aye

## **VI. Staff Reports**

### **A. Executive Director**

Dr. Chalwell addressed the Board of Directors with an update on school business and activities happening at SPA.

### **B. EdTec**

EdTec Client Manager provided a financial report to the Board for year end FY21 and start of FY21-22 along with highlighting the upcoming timeline of financial reporting events.

## **VII. Closed Session**

### **A. Public Employment**

The Board entered Closed Session.

### **B. Public Employee Discipline/Dismissal/Release**

The Board entered Closed Session.

**C. Conference with Legal Counsel: Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): 1 case**

The Board entered Closed Session.

**VIII. Reconvene Open Session**

**A. Report Out**

The chairperson reported that there were no actions to report from closed session.

**IX. Board Reports**

**A. Trustee**

No reports.

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,  
D. Padberg

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**Documents used during the meeting**

*None*