



# Contra Costa School of Performing Arts

## Minutes

### Regular Board of Director Meeting

---

#### Date and Time

Wednesday August 4, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/hfq-vixw-eua](https://meet.google.com/hfq-vixw-eua)

Phone Numbers

(US)+1 516-415-1203

PIN: 672 998 275#

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided by contacting the Executive Director's Office at (925) 235-1130.*

---

### **Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

### **Directors Absent**

*None*

### **Ex Officio Members Present**

R. Chalwell (remote)

### **Non Voting Members Present**

R. Chalwell (remote)

### **Guests Present**

J. Flaner (remote), Madhu@edtec.com (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Aug 4, 2021 at 5:34 PM.

### **C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 06-16-21.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Wendt    Aye

D. Padberg    Aye

T. Gerlach    Aye

H. Vega       Aye

M. Gil        Abstain

### **D. Agenda Review and Adoption**

H. Vega made a motion to amend the agenda by removing Section V, Item D, 2021-2022 Budget, and to approve the agenda with this amendment.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye  
D. Padberg Aye  
H. Vega Aye  
T. Gerlach Aye  
D. Wendt Aye

**II. Public Comment**

**A. Items on the Agenda**

No public comment.

**B. Items Not on the Agenda**

No public comment.

**III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

No report.

**C. Governance Committee**

No report.

**D. Development Committee**

No report.

**E. Finance Committee**

No report.

**IV. Information Items**

**A. Reopening Update**

The Executive Director provided the board with an update on the activities that are currently taking place on campus this week and for the 2021-2022 School Year which will have all students back on campus full time and in person.

**B. Board Retreat**

The Executive Director invited the board members to consider hosting a board retreat in September-October. The Governance Committee will be circling dates for consideration.

## **V. Action Items**

### **A. Homeless Student Policy**

D. Wendt made a motion to approve and adopt the SPA Homeless Student Policy as written.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Padberg Aye

T. Gerlach Aye

M. Gil Aye

H. Vega Aye

D. Wendt Aye

### **B. Independent Study/Extended Independent Study Policy**

D. Wendt made a motion to to approve and adopt the updates to the SPA Independent Study/Extended Independent Study Policy for School Year 2021-2022 as written.

T. Gerlach seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

T. Gerlach Aye

H. Vega Aye

M. Gil Abstain

D. Padberg Aye

D. Wendt Aye

### **C. Declaration of Need for Fully Certified Educators**

H. Vega made a motion to certify the Declaration of Need for Fully Certified Educators as written.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Vega Aye

D. Wendt Aye

D. Padberg Aye

M. Gil Aye

T. Gerlach Aye

### **D. 2021-2022 Budget**

This item was removed from the agenda, as it was presented and approved at the June 16, 2021 Board of Directors meeting.

## **VI. Staff Reports**

### **A. Executive Director**

Dr. Chalwell updated the Board on the activities on school business and the readiness activities to bring staff and students back on campus this school year.

### **B. EdTec**

EdTec Client Manager apprised the board that there will be no monthly financial report this month and that a report will be presented at next month's meeting.

## **VII. Closed Session**

### **A. Public Employment**

The board members and Dr. Chalwell entered into Closed Session.

### **B. Public Employee Discipline/Dismissal/Release**

The board members and Dr. Chalwell entered into Closed Session.

## **VIII. Reconvene Open Session**

### **A. Report Out**

No items to report from Closed Session.

## **IX. Board Reports**

### **A. Trustee**

No Board Reports.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,  
D. Padberg