

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Finance Committee

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#### Date and Time

Tuesday April 27, 2021 at 5:00 PM

#### Location

Meeting ID

[meet.google.com/jgq-fqjc-pyo](https://meet.google.com/jgq-fqjc-pyo)

#### Phone Numbers

(US)+1 414-909-7856

PIN: 223 978 667#

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### **Committee Members Present**

D. Wendt (remote), N. McChesney (remote)

### **Committee Members Absent**

A. Porter

### **Guests Present**

J. Flaner (remote), Madhu@edtec.com (remote), R. Chalwell (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Wendt called a meeting of the Finance Committee of Contra Costa School of Performing Arts to order on Tuesday Apr 27, 2021 at 5:01 PM.

### **C. Approve Minutes**

N. McChesney made a motion to approve the minutes from March 25, 2021 Regular Finance Committee Meeting on 03-25-21.

D. Wendt seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Wendt        Aye

N. McChesney Aye

A. Porter        Absent

### **D. Agenda Review and Adoption**

N. McChesney made a motion to adopt the agenda as presented.

D. Wendt seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Wendt        Aye

A. Porter        Absent

N. McChesney Aye

## **II. Public Comment**

**A. Items on the Agenda**

No public comments.

**B. Items Not on the Agenda**

No public comments.

**III. Information Items**

**A. 2021 - 2022 Draft Budget Review**

2020-2021 Financial Update: Executive Director provided the committee with the background on how deferred rent impacts operating income. EdTec continued leading the discussion on the financials, including an overview of all the COVID Funding income received and projected to receive.

2021-2022 Draft Budget Update: EdTec presented the draft 2021 - 2022 Budget to the committee for review, which included revenue and expense assumptions. It was noted that the assumptions do not include projected PPP reimbursements. The committee supported the draft as presented.

**B. Extended Learning Opportunity Grant**

The Principal provided a high-level overview of the Expanded Learning Opportunities Grant (ELOG) to the committee. ELOG is part of the State's Covid-19 Relief programs. \$275,000 is earmarked for CoCoSPA and will be expended based on the revenue guidance.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:47 PM.

Respectfully Submitted,  
J. Flaner

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**Documents used during the meeting**

- CCSPA MYP Report for May Board Meeting 04.26.21.pdf
- CCSPA March Financials for May Board Meeting 04.26.21.pdf
- 2021\_Expanded\_Learning\_Opportunities\_Grant\_Plan\_Contra\_Costa\_School\_20210426.pdf