



# Contra Costa School of Performing Arts

## Minutes

### Regular Finance Committee Meeting

---

#### Date and Time

Thursday March 25, 2021 at 5:00 PM

#### Location

Meeting ID

[meet.google.com/atp-kfgu-dza](https://meet.google.com/atp-kfgu-dza)

#### Phone Numbers

(US)+1 252-858-0079

PIN: 934 878 659#

---

*The public may address the Committee regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must fill out a speaker's card. Cards should be turned into the Committee Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Committee may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Committee agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

---

*The Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).*

---

### **Committee Members Present**

A. Porter (remote), D. Wendt (remote), N. McChesney (remote)

### **Committee Members Absent**

None

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

N. McChesney called a meeting of the Finance Committee of Contra Costa School of Performing Arts to order on Thursday Mar 25, 2021 at 5:02 PM.

### **C. Approve Minutes**

N. McChesney made a motion to approve the minutes from Regular Finance Committee Meeting on 02-24-21.

A. Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Porter        Aye

N. McChesney   Aye

D. Wendt        Aye

### **D. Agenda Review and Adoption**

A. Porter made a motion to adopt the agenda as presented.

N. McChesney seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

N. McChesney   Aye

A. Porter        Aye

D. Wendt        Aye

## **II. Public Comment**

### **A. Items on the Agenda**

No comment.

**B. Items Not on the Agenda**

No comment.

**III. Information Items**

**A. 19-20 Audit Review**

The Committee reviewed the 2019-20 audit in detail.

**B. 20-21 Audit Engagement**

The Committee discussed the proposed Engagement Letter from Wilkinson, Hadley, King, and Co LLC.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:24 PM.

Respectfully Submitted,  
N. McChesney