

APPROVED



The mission of Contra Costa School of Performing Arts is to provide a distinguished, pre-professional experience in performing arts within a college and career preparatory setting. We believe in fostering a culture of excellence with the core values of rigor, relevance, resilience, and relationships.

Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday May 3, 2021 at 5:30 PM

Location

Meeting ID

meet.google.com/unh-koqm-ryd

Phone Numbers

(US) +1 336-715-1698

PIN: 323 334 961#

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided by contacting the Executive Director's Office at (925) 235-1130.

Directors Present

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

Directors Absent

None

Ex Officio Members Present

N. McChesney (remote)

Non Voting Members Present

N. McChesney (remote)

Guests Present

J. Flaner (remote), R. Chalwell (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday May 3, 2021 at 5:33 PM.

C. Approve Minutes

D. Wendt made a motion to approve the minutes Regular Board Meeting on 04-12-21. T. Gerlach seconded the motion. The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye
M. Gil Aye
T. Gerlach Aye
D. Wendt Aye
D. Padberg Aye

D. Agenda Review and Adoption

D. Wendt made a motion to to adopt the agenda as presented. H. Vega seconded the motion. The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye

Roll Call

D. Padberg Aye
H. Vega Aye
M. Gil Aye
T. Gerlach Aye

II. Public Comment

A. Items on the Agenda

No public comment.

B. Items Not on the Agenda

No public comment.

III. Standing Committees

A. Academic Excellence

No report.

B. Outreach and Enrollment Committee

The Outreach and Enrollment Committee Chair announced a new member joining their committee.

C. Governance Committee

The Governance Committee Chair reported review of the annual compliance calendar. A Board Retreat is being considered for late July or early August.

D. Development Committee

No report.

E. Finance Committee

The Finance Committee Chair reported that the committee met in April to review the draft 2021-2022 Budget and the ELOG grant report. The Finance Committee fully supports the ELOG grant.

IV. Information Items

A. Reopening Update

The Principal gave an update to the Board on the reopening plans and activities taking place at SPA. Since October 2020, campus-based participation has steadily increased. Most recent student participation: 280 participating in Campus-Based Learning; 164

participating in Distant Learning. Staff participation: 40 out of 47 actively coming to campus per their weekly schedules.

B. Ad-Hoc Transition Committee Report

The Ad Hoc Transition Committee Chair updated the Board on the work it has been doing to facilitate a smooth transition for the Executive Director and the SPA Community. This committee will remain in place for the next six months to support Dr. Chalwell.

C. Campus Plans

The Executive Director apprised the Board of possible campus expansion opportunities that may be available for the board to consider in the future.

D. LCAP Update

The Executive Director provided the Board with an update of the Local Control and Accountability Plan (LCAP) process.

V. Action Items

A. Board Officer Election

D. Wendt made a motion to elect Dr. Robert Chalwell as the new Chief Executive Officer of ChartHouse Public Schools.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Gil Aye

T. Gerlach Aye

D. Padberg Aye

H. Vega Aye

D. Wendt Aye

B. Transfer of Executive Director Authority

H. Vega made a motion to authorize Dr. Robert Chalwell to act in the capacity of Executive Director with all the respective powers and privileges in order to optimize a smooth leadership transition.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

D. Wendt Aye

M. Gil Aye

T. Gerlach Aye

D. Padberg Aye

C. 2021-2022 Board Meeting Calendar

H. Vega made a motion to establish the 2021-2022 FY Regular Board Meeting Calendar. The Board of Directors will meet on the 1st Monday of Every Month, 5:30 p.m. - 8:30 p.m. D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega Aye

D. Wendt Aye

D. Padberg Aye

T. Gerlach Aye

M. Gil Aye

D. ELOG Plan Approval

D. Wendt made a motion to approve the Expanded Learning Opportunity Grant Plan as presented.

T. Gerlach seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Gerlach Aye

D. Wendt Aye

D. Padberg Aye

H. Vega Aye

VI. Staff Reports

A. Executive Director

The Executive Director updated the Board on recent school business.

B. EdTec

EdTec presented to the Board the monthly financial update. The Deferred Rent expense was explained to familiarize them on how this line item reflects on the financial statements. Refer to the board packet for details.

VII. Closed Session

A. Public Employment Performance Evaluation

B. Public Employee Discipline/Dismissal/Release

C. Conference with Legal Counsel: Anticipated Litigation

VIII. Reconvene Open Session

A. Report Out

The Board accepted the resignations of the following employees:

- 432698
- 563331
- 037265
- 459072
- 272416
- 882716

In light of forthcoming employment transitions of founding SPA employees and to honor these key staff members, the Board authorized the exploration of establishing an endowment fund to support scholarships for matriculating SPA students.

The Board approved a potential settlement agreement for employee #037265.

IX. Board Reports

A. Trustee

Trustee Gil provided the Board with a brief overview of new Assembly Bill 1316 currently in the Legislature that would negatively impact charter schools. Updates will be provided at future Board meetings.

Trustee Wendt reported that he would be happy to introduce any SPA student who might be interested in learning about the Educational Theatre program offered by Kaiser Permanente. This program offers performances and workshops led by professional actor-educators.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,
J. Flaner

Documents used during the meeting

- 2021_04_12_board_meeting_minutes draft.pdf
- 2021_Expanded_Learning_Opportunities_Grant_Plan_Contra_Costa_School_20210426.pdf
- CCSPA MYP Report for May Board Meeting 04.26.21.pdf
- CCSPA March Financials for May Board Meeting 04.26.21.pdf
- CCSPA May Board Meeting 04.27.21.pdf