

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday April 12, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/unh-koqm-ryd](https://meet.google.com/unh-koqm-ryd)

Phone Numbers

(US) +1 336-715-1698

PIN: 323 334 961#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

None

**Directors who left before the meeting adjourned**

T. Gerlach

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Apr 12, 2021 at 5:32 PM.

**C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Special Board Meeting on 04-01-21.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye

H. Vega Aye

T. Gerlach Aye

D. Padberg Aye

D. Wendt Aye

**D. Approve Minutes**

T. Gerlach made a motion to approve the minutes from Regular Board Meeting on 03-16-21.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye  
T. Gerlach Aye  
M. Gil Aye  
D. Wendt Aye  
D. Padberg Aye

**E. Agenda Review and Adoption**

D. Wendt made a motion to adopt the agenda as presented.  
H. Vega seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye  
T. Gerlach Aye  
D. Padberg Aye  
M. Gil Aye  
D. Wendt Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

A parent made public comment expressing the need for the Board to prioritize SPA parent/guardian engagement in the future.

**III. Staff Reports**

**A. EdTec**

EdTec made a presentation that covered the most recent month's financials as well as upcoming financial compliance and budget work. EdTec also made general summary comments regarding the 19-20 audit.

**B. Executive Director**

The Executive Director made comments about the current month's school business including 21-22 planning efforts as well as 20-21 reopening status.

**IV. Information Items**

**A. Public Comment Training**

The Executive Director provided a training for the Board on the Public Comment aspects of Board meetings.

**B. Review of Comparable Compensation Data for Charter School Executive Directors/Principals/Directors**

The Board reviewed the comparable compensation data for charter school executive directors/principals/directors.

**C. Oral report of salary, salary schedule, or compensation paid in the form of fringe benefits to Executive Director**

Pursuant to Government Code Section 54953, the following was publicly reported before the Board approved the action item regarding the Executive Director employment agreement. Specifically, pursuant to the proposed employment agreement, the Executive Director would earn each of the following amounts of compensation:

- Base Salary: \$135,139.49 (Step 7 on ED salary schedule)
- STRS Employer Contribution: \$21,514.20 (15.92%)
- Health Benefits Employer Contribution: up to \$10,000

**V. Action Items**

**A. Approval of Employment Agreement for Executive Director**

D. Wendt made a motion to approve the Executive Director Employment Agreement as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye  
D. Wendt Aye  
H. Vega Aye  
D. Padberg Aye  
T. Gerlach Aye

**B. 19-20 Audit Approval**

D. Wendt made a motion to approve the final 19-20 audit.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye  
D. Padberg Aye  
D. Wendt Aye  
T. Gerlach Aye  
H. Vega Aye

### **C. Board Committee Membership**

M. Gil made a motion to approve the addition of Jennifer Lazzarini to the Outreach and Enrollment Committee.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Gerlach Aye

D. Wendt Aye

D. Padberg Aye

M. Gil Aye

H. Vega Aye

## **VI. Standing Committees**

### **A. Academic Excellence**

No report.

### **B. Outreach and Enrollment Committee**

The Outreach and Enrollment Committee presented on current data and strategies to inform the recruitment process.

### **C. Governance Committee**

No report.

### **D. Development Committee**

No report.

### **E. Finance Committee**

The Finance Committee chairperson reported on the most recent meeting and the Committee's review of the 19-20 audit.

## **VII. Reconvene Open Session**

### **A. Report Out**

T. Gerlach left.

The Board took action to approve the following employment agreements:

- 419247
- 024923
- 762329

- 939371

The Board took action to approve the following employee release:

- 904677

### **VIII. Board Reports**

#### **A. Trustee**

No reports.

### **IX. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,  
N. McChesney