

APPROVED



Contra Costa School of Performing Arts

Minutes

Finance Committee Meeting

Date and Time

Thursday December 3, 2020 at 4:00 PM

Location

<https://meet.google.com/jco-hpog-iup>

The public may address the Committee regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must fill out a speaker's card. Cards should be turned into the Committee Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Committee may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Committee agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Committee Members Present

A. Porter (remote), D. Wendt (remote), N. McChesney (remote)

Committee Members Absent

D. Delancey

Guests Present

C. Caldwell (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Wendt called a meeting of the Finance Committee of Contra Costa School of Performing Arts to order on Thursday Dec 3, 2020 at 4:02 PM.

C. Approve Minutes

N. McChesney made a motion to approve the minutes from Finance Committee Meeting on 08-19-20.

D. Wendt seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

N. McChesney Aye

D. Delancey Absent

D. Wendt Aye

A. Porter Aye

D. Agenda Review and Adoption

D. Wendt made a motion to Adopt the Agenda as presented.

N. McChesney seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

D. Delancey Absent

N. McChesney Aye

D. Wendt Aye

A. Porter Aye

II. Public Comment

A. Items on the Agenda

No public comment about items on the Agenda.

B.

Items Not on the Agenda

No public comment about items not on the agenda.

III. Information Items

A. Interim Budget Report

EdTec presented the First Interim Budget Report to the finance committee for fiscal period July 1st - Oct 31st. The interim budget will need to be submitted to the authorizers of Contra Costa County by December 15th. The CoCoSPA Board will be approving this first interim budget at the next board meeting (Dec 7th).

B. Budget Overview for Parents

EdTec presented to the finance committee an overview of the LCFF Budget Overview for Parents. The purpose of this budget is to insure transparency for stakeholders (parents). The CoCoSPA board will vote to approve or reject the Budget Overview at the next board meeting (Dec 7th).

C. October Financials

The finance committee viewed the CoCoSPA October financial statement.

D. December Board Financial Update

EdTec presented the 2020-2021 fiscal forecast update to the finance committee. CoCoSPA's operating incoming is projected to be \$300,000 for the year.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:24 PM.

Respectfully Submitted,
D. Wendt

Documents used during the meeting

- CCSPA 20-21 1st Interim Report 11.30.20.xlsm
- 2020 BOP.pdf
- CCSPA October Financials.pdf
- CCSPA December Board Meeting.pdf