



# Contra Costa School of Performing Arts

## Minutes

### Academic Excellence Committee Meeting

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#### Date and Time

Friday October 2, 2020 at 9:00 AM

#### Location

Dial-in Information: 518-732-6165; PIN: 681 218 173#

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#### Committee Members Present

B. Shahvar (remote), N. Martin (remote), R. Chalwell (remote), T. Gerlach (remote)

#### Committee Members Absent

*None*

#### Guests Present

N. McChesney (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

T. Gerlach called a meeting of the Academic Excellence Committee of Contra Costa School of Performing Arts to order on Friday Oct 2, 2020 at 9:02 AM.

#### C. Adopt Agenda

B. Shahvar made a motion to adopt the agenda as presented.

R. Chalwell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

B. Shahvar Aye

R. Chalwell Aye

N. Martin Absent

T. Gerlach Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Academic Excellence**

**A. Committee Description**

R. Chalwell made a motion to adopt the Academic Excellence description as presented.

B. Shahvar seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

T. Gerlach Aye

R. Chalwell Aye

B. Shahvar Aye

N. Martin Aye

**B. Academic Excellence Goals**

The Committee discussed specific academic excellence priorities, established goals, and agreed to create a monitoring system for future meeting progress reports.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:06 AM.

Respectfully Submitted,

T. Gerlach