



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

---

#### Date and Time

Monday February 1, 2021 at 5:30 PM

#### Location

Meeting ID

[meet.google.com/unh-koqm-ryd](https://meet.google.com/unh-koqm-ryd)

Phone Numbers

(US) +1 336-715-1698

PIN: 323 334 961#

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

---

### **Directors Present**

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), M. Gil (remote), T. Gerlach (remote)

### **Directors Absent**

*None*

### **Ex Officio Members Present**

N. McChesney (remote)

### **Non Voting Members Present**

N. McChesney (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Feb 1, 2021 at 5:33 PM.

### **C. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 01-11-21.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Wendt    Aye

T. Gerlach    Aye

D. Padberg    Aye

H. Vega        Aye

M. Gil         Aye

### **D. Agenda Review and Adoption**

D. Wendt made a motion to adopt the agenda as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Gil         Aye

T. Gerlach    Aye

D. Wendt    Aye

**Roll Call**

D. Padberg Aye

H. Vega Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

The Outreach and Enrollment Committee reported that SPA had successfully closed the first open enrollment and will be meeting after the public random drawing to work on plans for the second open enrollment period in the spring.

**C. Governance Committee**

The Governance Committee reported that they are working on recruitment and outreach strategies. In addition, the Committee reminded the Board of the annual form 700 filing obligation which comes due in the next few months.

**D. Development Committee**

No report.

**E. Finance Committee**

The Finance Committee reported that they are still waiting on the final audit which is being held up until the State Controller's Office has released their annual checklist.

**IV. Information Items**

**A. Reopening Plans**

The Executive Director and Principal reported on the most recent plans, business, and politics related to reopening, including Governor Newsom's proposal, the status of the CSP, and on campus Cohort programs.

## **V. Action Items**

### **A. Comprehensive School Safety Plan**

D. Wendt made a motion to approve the 2019-20 Comprehensive School Safety Plan.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Vega     Aye

D. Wendt   Aye

D. Padberg Aye

T. Gerlach Aye

M. Gil       Aye

## **VI. Staff Reports**

### **A. Executive Director**

The Executive Director updated the Board on current business and operations at SPA including enrollment, staffing, budget planning, and Black History Month activities.

### **B. EdTec**

EdTec provided a presentation to the Board on the current financials and updates on projections.

## **VII. Board Reports**

### **A. Trustee**

No reports.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:19 PM.

Respectfully Submitted,

N. McChesney