

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### **Date and Time**

Monday December 7, 2020 at 5:30 PM

#### **Location**

Dial-in Information 513-816-0613; PIN: 835 260 196#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### **Directors Present**

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D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

K. Waller

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

**Guests Present**

C. Caldwell (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Dec 7, 2020 at 5:26 PM.

**C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 11-02-20.

J. Wilk seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Padberg Aye

D. Wendt Aye

T. Gerlach Aye

J. Wilk Aye

M. Gil Aye

H. Vega Aye

K. Waller Absent

**D. Agenda Review and Adoption**

M. Gil made a motion to adopt the agenda as presented.

D. Wendt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

H. Vega Aye  
D. Padberg Aye  
J. Wilk Aye  
M. Gil Aye  
T. Gerlach Aye  
D. Wendt Aye  
K. Waller Absent

**II. Public Comment**

**A. Items on the Agenda**

No public comment about items on the agenda.

**B. Items Not on the Agenda**

No public comment about items not on the agenda.

**III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

No report.

**C. Governance Committee**

Governance committee has updated their board member handbook which will now be an electronic document. The committee is currently working on creating an orientation process for new committee/board members in the handbook.

**D. Development Committee**

No report.

**E. Renewal Committee**

The renewal committee will be disbanding now that the charter renewal process is over and the school's charter has been renewed for the next five years.

**F. Finance Committee**

The finance committee reports to the board that the school's financial future is looking good and will discuss further on in the meeting (see budget overview action item).

#### IV. Information Items

##### A. Reopening Plans

Neil McChesney presented to the board a presentation on school reopening. With pandemic status in California (and the nation) trending upward, the reopening expansion has been paused until after winter break.

##### B. Charter Renewal

Neil McChesney presented a final update on the charter renewal. The SPA Charter has been renewed for the next 5 years in a 4-1 vote. The next step is to execute a "memorandum of understanding" with the county board. The MOU will be brought to the SPA board for approval at the next meeting.

#### V. Action Items

##### A. Interim Budget Report

D. Wendt made a motion to approve the First Interim Budget Report.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

D. Padberg Aye  
K. Waller Absent  
D. Wendt Aye  
J. Wilk Aye  
T. Gerlach Aye  
H. Vega Aye  
M. Gil Aye

##### B. Budget Overview

D. Wendt made a motion to approve the Budget Overview for Parents.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

J. Wilk Aye  
K. Waller Absent  
D. Padberg Aye  
M. Gil Aye  
T. Gerlach Aye  
D. Wendt Aye  
H. Vega Aye

##### C.

### **Board Member Appointments**

M. Gil made a motion to appoint trustee David Wendt to another board term.

T. Gerlach seconded the motion.

A few board member trustees term limits are expiring at the end of the month. Trustee Waller has submitted his resignation from the board.

The board **VOTED** to approve the motion.

#### **Roll Call**

T. Gerlach Aye  
J. Wilk Aye  
D. Wendt Abstain  
M. Gil Aye  
D. Padberg Aye  
H. Vega Aye  
K. Waller Absent

J. Wilk made a motion to appoint trustee Heather Vega to another board term.

T. Gerlach seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Gil Aye  
D. Padberg Aye  
K. Waller Absent  
T. Gerlach Aye  
H. Vega Abstain  
D. Wendt Aye  
J. Wilk Aye

### **D. Renewal Committee**

H. Vega made a motion to disband the renewal committee.

D. Wendt seconded the motion.

Neil McChesney expresses his gratitude to all Renewal Committee members who aided in the renewal process

The board **VOTED** to approve the motion.

#### **Roll Call**

H. Vega Aye  
J. Wilk Aye  
M. Gil Aye  
D. Wendt Aye  
K. Waller Absent  
T. Gerlach Aye  
D. Padberg Aye

### **E. New Committee Membership**

D. Wendt made a motion to appoint Trustee Vega as the chair of the Governance Committee.

J. Wilk seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

H. Vega	Abstain
T. Gerlach	Aye
M. Gil	Aye
J. Wilk	Aye
D. Padberg	Aye
D. Wendt	Aye
K. Waller	Absent

**VI. Staff Reports**

**A. Executive Director**

Neil McChesney reported to the board on general matters of the school. Director McChesney wishes to emphasize pushing outreach for new board and committee members for greater stakeholder involvement.

**B. EdTec**

EdTec reported updated financials to the board during the respective budget action items.

**VII. Reconvene Open Session**

**A. Report Out**

The Board approved employment contracts for the following employees:

- 683212

The Board approved the resignation of the following employees:

- 737133

**VIII. Board Reports**

**A. Trustee**

Trustee Wendt comments on the renewal process, that there was not enough emphasis on the performing arts aspect of the school to the county board. How can we "quantify/measure" our performing arts for charter renewal in the future?

Trustee Gil expresses parents wishes to expand latino extracurricular offerings (ex/ mariachi club), more diverse music and performance to the school.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,  
D. Padberg

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### **Documents used during the meeting**

- CCSPA 20-21 1st Interim Report 11.30.20.xlsm
- 2020 BOP.pdf
- CCSPA October Financials.pdf
- CCSPA December Board Meeting.pdf