

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### **Date and Time**

Monday October 5, 2020 at 5:30 PM

#### **Location**

Dial-in Information 513-816-0613; PIN: 835 260 196#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### **Directors Present**

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D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

K. Waller

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Oct 5, 2020 at 5:32 PM.

**C. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 09-14-20.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Wilk	Aye
M. Gil	Aye
D. Wendt	Aye
T. Gerlach	Aye
D. Padberg	Aye
H. Vega	Aye
K. Waller	Absent

**D. Agenda Review and Adoption**

D. Wendt made a motion to adopt the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Waller	Absent
D. Padberg	Aye

**Roll Call**

D. Wendt Aye  
H. Vega Aye  
M. Gil Aye  
T. Gerlach Aye  
J. Wilk Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Standing Committees**

**A. Academic Excellence**

The Committee Chair shared the work from the Committee on the Committee Description as well as new academic performance goals that the Committee will monitor.

**B. Outreach and Enrollment Committee**

The Committee Chair shared the focus of the most recent committee meeting including final enrollment for 20-21 and strategies for outreach for the upcoming 21-22 enrollment season, especially as marketing may be different in a pandemic context.

**C. Governance Committee**

The Committee Chair shared the work on the Committee Description as well as the Annual Governance Calendar. The Chair also spoke about the work on the Board Handbook.

**D. Development Committee**

The Development Committee shared an update on the Annual Fund campaign.

**E. Renewal Committee**

The Renewal Committee shared the work over the last month on the charter renewal process.

**F. Finance Committee**

No report.

**IV. Information Items**

**A. Charter Renewal Update**

The Executive Director shared updates on the progress of the charter renewal process.

**B. Reopening Status Update**

The administration shared updates on the status of Contra Costa County as it relates to the metrics and tiers in the Governor's "Blueprint for a Safer Economy." The Administration also reviewed SPA's phased reopening plans and detailed the current status of the school as well as tentative plans for moving forward with progressive phases.

**V. Action Items**

**A. Committee Membership**

D. Wendt made a motion to approve the Committee membership as presented.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt	Aye
K. Waller	Absent
M. Gil	Aye
J. Wilk	Aye
T. Gerlach	Aye
D. Padberg	Aye
H. Vega	Aye

**VI. Staff Reports**

**A. Executive Director**

The Executive Director shared a report that covered recent school business.

**B. EdTec**

EdTec and the Executive Director went through the monthly financial reports and also provided part two in Board financial training.

**VII. Reconvene Open Session**

**A. Report Out**

The Board approved the following employee contracts:

- 563331
- 614104

- 882716
- 461279
- 945790
- 785883
- 352802
- 772694
- 432698
- 808636
- 888490
- 325204
- 851161
- 929614
- 648011
- 642041
- 460486
- 495760
- 035858
- 459072
- 750267
- 817455
- 404412
- 575108
- 211851
- 495060
- 898685
- 684004
- 850466

The Board accepted the following employee resignation:

- 614104

## **VIII. Board Reports**

### **A. Trustee**

No reports.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,

N. McChesney