



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday September 14, 2020 at 5:30 PM

#### Location

Dial-in Information 513-816-0613; PIN: 835 260 196#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### Directors Present

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D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), K. Waller (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

K. Waller

**Directors who left before the meeting adjourned**

M. Gil

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Sep 14, 2020 at 5:32 PM.

**C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Special Board Meeting on 09-09-20.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|            |        |
|------------|--------|
| M. Gil     | Aye    |
| D. Wendt   | Aye    |
| K. Waller  | Absent |
| T. Gerlach | Aye    |
| H. Vega    | Aye    |
| J. Wilk    | Aye    |
| D. Padberg | Aye    |

**D. Approve Minutes**

D. Wendt made a motion to approve the minutes from Special Board Meeting on 08-20-20.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt    Aye  
T. Gerlach    Aye  
D. Padberg    Aye  
J. Wilk        Aye  
K. Waller     Absent  
H. Vega       Aye  
M. Gil         Aye

**E. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 08-03-20.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega       Aye  
J. Wilk        Aye  
D. Wendt     Aye  
K. Waller     Absent  
D. Padberg   Aye  
M. Gil         Aye  
T. Gerlach   Aye  
K. Waller arrived.

**F. Agenda Review and Adoption**

H. Vega made a motion to adopt the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg   Aye  
J. Wilk       Aye  
T. Gerlach   Aye  
K. Waller     Aye  
D. Wendt     Aye  
M. Gil         Aye  
H. Vega       Aye

**II. Public Comment**

**A.**

### **Items on the Agenda**

No comments.

### **B. Items Not on the Agenda**

No comments.

## **III. Standing Committees**

### **A. Academic Excellence**

No report.

### **B. Outreach and Enrollment Committee**

No report.

### **C. Governance Committee**

No report.

### **D. Development Committee**

The Development Committee Chair met and shared the work of the committee which was primarily focused on plans for the annual fund.

### **E. Renewal Committee**

The Renewal Committee shared dates for the upcoming CCCBOE meetings where the charter renewal public hearing and final vote will take place.

### **F. Finance Committee**

The Finance Committee Chair shared information pertaining to the 19-20 Unaudited Actuals and the updated 20-21 SPA Budget.

## **IV. Information Items**

### **A. Diversity, Equity, and Inclusion Initiative Update**

The Board heard a presentation from SPA administration on the 20-21 goals and progress around Diversity, Equity, and Inclusion.

### **B. Distance Learning Update**

The Board heard a presentation from SPA administration on the progress of the Distance Learning program over the first month of the 20-21 school year.

M. Gil left.

## **V. Action Items**

### A. Learning Continuity Plan

D. Wendt made a motion to approve the 20-21 Learning Continuity Plan as presented.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|            |        |
|------------|--------|
| D. Padberg | Aye    |
| K. Waller  | Aye    |
| H. Vega    | Aye    |
| M. Gil     | Absent |
| J. Wilk    | Aye    |
| T. Gerlach | Aye    |
| D. Wendt   | Aye    |

### B. 19-20 Unaudited Actuals

H. Vega made a motion to approve the 19-20 Unaudited Actuals as presented.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|            |        |
|------------|--------|
| J. Wilk    | Aye    |
| D. Wendt   | Aye    |
| D. Padberg | Aye    |
| K. Waller  | Aye    |
| H. Vega    | Aye    |
| M. Gil     | Absent |
| T. Gerlach | Aye    |

### C. Updated 20-21 Budget

D. Wendt made a motion to approve the updated 20-21 SPA budget as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|            |        |
|------------|--------|
| J. Wilk    | Aye    |
| D. Wendt   | Aye    |
| K. Waller  | Aye    |
| H. Vega    | Aye    |
| M. Gil     | Absent |
| D. Padberg | Aye    |
| T. Gerlach | Aye    |

## VI. Staff Reports

### A. Executive Director

The Executive Director provided a report on recent school business.

**B. EdTec**

EdTec provided a report on the most recent school financials.

**VII. Reconvene Open Session**

**A. Report Out**

The Board took action to approve the CEO Evaluation.

**VIII. Board Reports**

**A. Trustee**

No reports.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,  
D. Padberg