



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday August 3, 2020 at 5:30 PM

#### Location

Dial-in Information 513-816-0613; PIN: 835 260 196#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### Directors Present

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D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Aug 3, 2020 at 5:31 PM.

**C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Special Board Meeting on 07-16-20.

J. Wilk seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Gerlach Aye

D. Wendt Aye

M. Gil Aye

J. Wilk Aye

H. Vega Aye

D. Padberg Aye

**D. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 07-06-20.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye

D. Wendt Aye

**Roll Call**

D. Padberg Aye

T. Gerlach Aye

J. Wilk Aye

H. Vega Aye

**E. Agenda Review and Adoption**

D. Wendt made a motion to approve the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye

M. Gil Aye

H. Vega Aye

J. Wilk Aye

T. Gerlach Aye

D. Wendt Aye

**II. Public Comment**

**A. Items on the Agenda**

No comment.

**B. Items Not on the Agenda**

No comment.

**III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

The Chair of the Outreach and Enrollment Committee reported on SB 98 and the negative impacts on enrollment growth.

**C. Governance Committee**

No report.

**D. Development Committee**

No report.

**E.**

### **Renewal Committee**

The Renewal Committee Chair reported on the timeline for renewal submission.

### **F. Finance Committee**

The Finance Committee Chair reported on the most recent meeting including updates on the State budget and how it impacts school budgeting.

## **IV. Information Items**

### **A. Board Retreat Update**

The Board discussed a rescheduled retreat agenda and targeted August 20th.

### **B. Update on CEO Evaluation Process**

The Committee Chair updated the Board on the progress of the CEO Evaluation.

### **C. Learning Continuity and Attendance Plan (LCP)**

The Executive Director presented an overview of the Learning Continuity and Attendance Plan.

## **V. Action Items**

### **A. Board Bylaws**

D. Wendt made a motion to approve the Bylaws as amended.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Gerlach Aye

D. Wendt Aye

M. Gil Aye

J. Wilk Aye

H. Vega Aye

D. Padberg Aye

### **B. Board Resolution**

J. Wilk made a motion to authorize approval of the resolution, with an amendment whereby the Board authorizes and ratifies the formation and establishment of 2730 Mitchell Drive, LLC, with Charthouse Public Schools as its sole member manager, as set forth in the operating agreement between the parties. The resolution shall also be amended to authorize any actions that need to be taken to formalize the operating agreement between the LLC and Corporation, and to authorize any additional steps

necessary to form the LLC and allow it to hold title to the 2730 Mitchell Drive property and act as borrower in the Transaction.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye

H. Vega Aye

D. Wendt Aye

D. Padberg Aye

T. Gerlach Aye

J. Wilk Aye

**VI. Staff Reports**

**A. Executive Director**

The Executive Director shared a report of the last month's business as well as upcoming important items.

**B. EdTec**

The client management team from EdTec presented updated information on the State Budget and the impact on the school budgeting process.

**VII. Reconvene Open Session**

**A. Report Out**

No action taken.

**VIII. Board Reports**

**A. Trustee**

- Trustee Vega shared her work on the response from SB 98.
- Trustee Gil shared the announcement of the new MDUSD Superintendent.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,

D. Padberg