

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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#### **Date and Time**

Monday June 1, 2020 at 5:30 PM

#### **Location**

Dial-in Information: 252-404-1258; PIN: 198 099 673#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

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#### **Directors Present**

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D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), T. Gerlach (remote)

**Directors Absent**

M. Gil

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jun 1, 2020 at 5:33 PM.

**C. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 05-04-20.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt	Aye
M. Gil	Absent
J. Wilk	Aye
D. Padberg	Aye
T. Gerlach	Aye
H. Vega	Aye

**D. Agenda Review and Adoption**

D. Wendt made a motion to to adopt the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil	Absent
D. Wendt	Aye
J. Wilk	Aye

**Roll Call**

T. Gerlach Aye

H. Vega Aye

D. Padberg Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Standing Committees**

**A. Academic Excellence**

The Committee Chair shared updates on the progress of the committee including plans for an oversight calendar in alignment with the Charter and the WASC action plan.

**B. Outreach and Enrollment Committee**

No report.

**C. Governance Committee**

The Committee discussed the annual Governance calendar as well as Board recruiting strategies and efforts to support the build out of a diverse and inclusive Board and Board Committees.

**D. Development Committee**

No report.

**E. Renewal Committee**

The Renewal Committee Chair shared the progress on working towards the charter renewal.

**F. Finance Committee**

The Finance Committee Chair shared the work the Committee did at their last meeting including a budget study that analyzed the Governor's May Revise and other related fiscal information in order to finalize budget projections in advance of the June Board meeting.

**IV. Information Items**

**A.**

### **Staff Recognition and Community Celebration**

The Executive Director provided an update on efforts related to the recognition and celebration plans.

### **B. Distance Learning Presentation**

The Board heard a presentation from the Director of Curriculum and Integration on the SPA Distance Learning program. This represents the third and final regular report on the school's work during the campus closure.

### **C. 20-21 School Relaunch Plans**

The Board heard a presentation from the new Principal on the 20-21 SPA relaunch plans including guidance that will direct decision-making and the methodology for ensuring the process includes all stakeholders.

### **D. CEO Evaluation Process Overview**

The Board Chair discussed the annual evaluation process for the Executive Director.

## **V. Action Items**

### **A. Operations Written Report**

J. Wilk made a motion to approve the Operations Written Report as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Gerlach Aye  
M. Gil Absent  
J. Wilk Aye  
D. Padberg Aye  
H. Vega Aye  
D. Wendt Aye

### **B. Annual Budget**

D. Wendt made a motion to approve the 20-21 Budget as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Wilk Aye  
M. Gil Absent  
D. Wendt Aye  
T. Gerlach Aye  
H. Vega Aye  
D. Padberg Aye

**C. Establish CEO Evaluation Committee**

J. Wilk made a motion to establish the ad-hoc CEO Evaluation Committee with Deborah Padberg serving as Chair and Jill Wilk as the second member.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye  
H. Vega Aye  
J. Wilk Aye  
M. Gil Absent  
D. Wendt Aye  
T. Gerlach Aye

**D. Declaration of Need for Fully Qualified Educators**

H. Vega made a motion to approve the Declaration of Need for Fully Qualified Educators as presented.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Absent  
D. Padberg Aye  
D. Wendt Aye  
H. Vega Aye  
J. Wilk Aye  
T. Gerlach Aye

**VI. Staff Reports**

**A. Executive Director**

The Executive Director shared a report on the previous month's business and upcoming activities and plans.

**B. CSMC**

No additional reports (covered in Budget approval).

**VII. Board Reports**

**A. Trustee**

Trustee Padberg shared that she participated in a peaceful protest earlier in the day related to the national climate around social injustice and inequality.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:07 PM.

Respectfully Submitted,  
D. Padberg