



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

---

##### **Date and Time**

Monday May 4, 2020 at 5:30 PM

##### **Location**

Dial in Information: 336-739-2043, PIN: 553 777 607#

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

---

##### **Directors Present**

---

D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), M. Gil (remote), T. Gerlach (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday May 4, 2020 at 5:33 PM.

**C. Approve Minutes**

H. Vega made a motion to approve the minutes from Regular Board Meeting on 04-13-20.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega     Aye

D. Wendt   Aye

J. Wilk     Aye

D. Padberg Aye

M. Gil     Aye

T. Gerlach Aye

**D. Agenda Review and Adoption**

J. Wilk made a motion to adopt the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach Aye

D. Padberg Aye

M. Gil     Aye

**Roll Call**

H. Vega     Aye  
J. Wilk     Aye  
D. Wendt   Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Reconvene Open Session**

**A. Report Out**

No action taken in closed session.

**IV. Standing Committees**

**A. Academic Excellence**

The next meeting is scheduled for this week.

**B. Outreach and Enrollment Committee**

The Committee reported on the latest information on the school's efforts and numbers including the challenges with enrollment recruiting and outreach as a result of the school closure.

**C. Governance Committee**

No report.

**D. Development Committee**

The Committee reported on recent updates including the decision to cease all fundraising efforts due to the economic hardship families and organizations are facing during the COVID-19 pandemic and beginning plans for next year's development work.

**E. Renewal Committee**

No report.

**F. Finance Committee**

No report.

## V. Information Items

### A. Board Candidate Interview

The Board interviewed two prospective Board candidates who submitted letters of intent to serve in the open Board seat.

### B. Staff Recognition and Community Celebration

The Board discussed the most recent plans around appreciating the staff for their efforts during the school closure as well as related school wide celebrations and culture building initiatives.

### C. Distance Learning Presentation

The Board heard a presentation from members of the school administration and teacher team about the progress of the distance learning program and ways in which SPA continues to support our students and families.

## VI. Action Items

### A. Lending Resolution

D. Wendt made a motion to approve the resolution as presented.

T. Gerlach seconded the motion.

The Board discussed the resolution in detail before taking action.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Gil Aye

D. Wendt Aye

T. Gerlach Aye

D. Padberg Aye

J. Wilk Aye

H. Vega Aye

### B. Board Appointment

D. Wendt made a motion to to appoint Kirk Waller to the open Board seat.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Gerlach Aye

J. Wilk Aye

D. Wendt Aye

D. Padberg Aye

M. Gil Aye

**Roll Call**

H. Vega     Aye

**VII. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the school's business over the last month.

**B. CSMC**

The Board heard an update on the school's financials from Charter School Management Corporation.

**VIII. Board Reports**

**A. Trustee**

No reports.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,  
D. Padberg