



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Monday March 2, 2020 at 5:30 PM

##### **Location**

2730 Mitchell Drive, Walnut Creek, CA

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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##### **Directors Present**

D. Padberg, D. Wendt, H. Vega, J. Wilk, M. Gil, T. Gerlach

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### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

M. Gil

### **Ex Officio Members Present**

N. McChesney

### **Non Voting Members Present**

N. McChesney

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Mar 2, 2020 at 5:33 PM.

### **C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 02-03-20.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Agenda Review and Adoption**

J. Wilk made a motion to adopt agenda as presented.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Items on the Agenda**

Public comment was made on agenda item VD.

### **B. Items Not on the Agenda**

No comments.

## **III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

M. Gil arrived.

The Committee Chair shared the results of a middle school recruiting event recently held.

In addition, the Committee did outreach with the local Kiwanis club.

**C. Governance Committee**

The Governance Committee presented the Board with name badges and reminded Trustees to wear them at official events.

**D. Development Committee**

No report.

**E. Renewal Committee**

The Committee Chair reported on the plans from the most recent Committee meeting including renewal strategy and parent involvement.

**F. Finance Committee**

The Committee Chair shared information about long term stability plans for the organization.

**IV. Information Items**

**A. WASC Visit**

The upcoming WASC visit was discussed.

**V. Action Items**

**A. Second Interim Report**

H. Vega made a motion to approve the second interim report.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Board Trustee Appointment**

This item was tabled.

**C. Open Campus Policy**

This item received a motion but no second. The Board discussed bringing it back to the Board and/or a committee for further discussion.

**D. Back Office Proposal**

J. Wilk made a motion to approve the EdTec proposal as presented.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Staff Reports**

**A. Executive Director**

The Executive Director presented a report on school business.

**B. CSMC**

No report (second interim was already approved).

**VII. Board Reports**

**A. Trustee**

Trustee Gil shared her experience at the East Bay Women's Conference. She also highlighted the recent Instrumental and Vocal field trip. She recommended CCSA training attendance. She advocated for Kiwanis programming.

**VIII. Reconvene Open Session**

**A. Report Out**

The Board approved the following employment contracts in closed session:

- 785883
- 459072

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,  
D. Padberg