



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday March 2, 2020 at 5:30 PM

Location

2730 Mitchell Drive, Walnut Creek, CA

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

D. Padberg, D. Wendt, H. Vega, J. Wilk, M. Gil, T. Gerlach

Directors Absent

None

Directors who arrived after the meeting opened

M. Gil

Ex Officio Members Present

N. McChesney

Non Voting Members Present

N. McChesney

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Mar 2, 2020 at 5:33 PM.

C. Approve Minutes

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 02-03-20.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Agenda Review and Adoption

J. Wilk made a motion to adopt agenda as presented.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Items on the Agenda

Public comment was made on agenda item VD.

B. Items Not on the Agenda

No comments.

III. Standing Committees

A. Academic Excellence

No report.

B. Outreach and Enrollment Committee

M. Gil arrived.

The Committee Chair shared the results of a middle school recruiting event recently held.

In addition, the Committee did outreach with the local Kiwanis club.

C. Governance Committee

The Governance Committee presented the Board with name badges and reminded Trustees to wear them at official events.

D. Development Committee

No report.

E. Renewal Committee

The Committee Chair reported on the plans from the most recent Committee meeting including renewal strategy and parent involvement.

F. Finance Committee

The Committee Chair shared information about long term stability plans for the organization.

IV. Information Items

A. WASC Visit

The upcoming WASC visit was discussed.

V. Action Items

A. Second Interim Report

H. Vega made a motion to approve the second interim report.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Trustee Appointment

This item was tabled.

C. Open Campus Policy

This item received a motion but no second. The Board discussed bringing it back to the Board and/or a committee for further discussion.

D. Back Office Proposal

J. Wilk made a motion to approve the EdTec proposal as presented.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Staff Reports

A. Executive Director

The Executive Director presented a report on school business.

B. CSMC

No report (second interim was already approved).

VII. Board Reports

A. Trustee

Trustee Gil shared her experience at the East Bay Women's Conference. She also highlighted the recent Instrumental and Vocal field trip. She recommended CCSA training attendance. She advocated for Kiwanis programming.

VIII. Reconvene Open Session

A. Report Out

The Board approved the following employment contracts in closed session:

- 785883
- 459072

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,
D. Padberg