

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday February 3, 2020 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

D. Padberg, D. Wendt, H. Vega, J. Wilk, M. Gil, T. Gerlach

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### **Directors Absent**

*None*

### **Ex Officio Members Present**

N. McChesney

### **Non Voting Members Present**

N. McChesney

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Feb 3, 2020 at 5:55 PM.

### **C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 01-21-20.

T. Gerlach seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Wendt Aye

D. Padberg Aye

J. Wilk Aye

T. Gerlach Aye

M. Gil Abstain

H. Vega Aye

### **D. Agenda Review and Adoption**

H. Vega made a motion to approve agenda with moving VIIA and VIIB to after reconvening closed session.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Reconvene Open Session**

**A. Report Out**

The Board voted 6/0 to approve a settlement agreement for case number 2019090604.

**IV. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

The Committee reported on the results of the outreach work and positive community feedback.

**C. Governance Committee**

The Governance committee discussed the creation of an annual governance calendar, DEI initiatives, and Board meeting evaluation.

**D. Development Committee**

No report.

**E. Renewal Committee**

The Renewal Committee reported on the work of adding stakeholders to the group and strategic planning.

**F. Finance Committee**

No report.

**V. Information Items**

**A. Dashboard Performance Presentation**

The Board heard a presentation on 2019 Dashboard performance as well as associated school initiatives.

**VI. Action Items**

**A. SPA Safety Plan**

M. Gil made a motion to approve the Safety Plan as presented.

J. Wilk seconded the motion.

The Board heard a presentation on the Safety Plan from the Safety Committee.

The board **VOTED** unanimously to approve the motion.

**B. Board Term Cycle**

D. Wendt made a motion to change the Board term cycle to mirror the fiscal year.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Staff Reports**

**A. Executive Director**

The Executive Director reported out on the month's business.

**B. CSMC**

CSMC reported on the month's finances and upcoming fiscal work.

**VIII. Board Reports**

**A. Trustee**

Trustee Gil shared her attendance at the East Bay Leadership Council meeting.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

D. Padberg