

APPROVED



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday December 2, 2019 at 5:30 PM

Location

2730 Mitchell Drive, Walnut Creek, CA

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

D. Padberg, D. Wendt, H. Vega, J. Wilk, M. Gil, T. Gerlach

Directors Absent

None

Ex Officio Members Present

N. McChesney

Non Voting Members Present

N. McChesney

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Dec 2, 2019 at 5:30 PM.

C. Approve Minutes

D. Wendt made a motion to approve minutes from the Regular Board Meeting on 11-04-19 Regular Board Meeting on 11-04-19.

J. Wilk seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Padberg Aye

M. Gil Aye

T. Gerlach Abstain

H. Vega Aye

D. Wendt Aye

J. Wilk Aye

D. Approve Minutes

H. Vega made a motion to approve minutes from the Special Board Meeting on 11-20-19 Special Board Meeting on 11-20-19.

D. Wendt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Padberg Aye

M. Gil Abstain

T. Gerlach Aye

H. Vega Aye

Roll Call

J. Wilk Abstain

D. Wendt Aye

E. Agenda Review and Adoption

H. Vega made a motion to adopt the agenda as presented with the exception of moving the first interim report action item up after closed session.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Items on the Agenda

No comments.

B. Items Not on the Agenda

No comments.

III. Reconvene Open Session

A. Report Out

No action taken in closed session.

IV. Standing Committees

A. Academic Excellence

No report.

B. Outreach and Enrollment Committee

No report.

C. Governance Committee

No report.

D. Development Committee

The development committee provided the Board a report on the current month's activities.

E. Renewal Committee

The Development committee reported on the month's business.

V. Information Items

A. Brown Act and Conflict of Interest Training

The Board had Brown Act and Conflict of Interest training provided by legal counsel.

VI. Action Items

A. Board Officer Appointment

H. Vega made a motion to appoint Heather Vega as the Board Secretary.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Standing Committees

T. Gerlach made a motion to establish the Finance Committee and appoint the CFO as the chairperson.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. First Interim Report

D. Wendt made a motion to approve the First Interim Report.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Request for Allowance of Attendance Due to Emergency Conditions

M. Gil made a motion to approve the J-13A application as presented.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Staff Reports

A. Executive Director

The Executive Director reported on the month's business.

B. CSMC

The report was provided in conjunction with the First Interim agenda item.

VIII. Board Reports

A. Trustee

Trustee Gil provided an update on the Vocal Department fundraiser and the CCCOE census curriculum training offering.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
D. Padberg