

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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#### **Date and Time**

Monday April 13, 2020 at 5:30 PM

#### **Location**

Dial In Information: 540-883-0132, PIN: 853 733 536#

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

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#### **Directors Present**

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D. Padberg (remote), D. Wendt (remote), H. Vega (remote), J. Wilk (remote), T. Gerlach (remote)

**Directors Absent**

M. Gil

**Directors who left before the meeting adjourned**

J. Wilk

**Ex Officio Members Present**

N. McChesney (remote)

**Non Voting Members Present**

N. McChesney (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Apr 13, 2020 at 5:32 PM.

**C. Approve Minutes**

T. Gerlach made a motion to approve the minutes from Regular Board Meeting on 03-02-20.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye

D. Wendt Aye

D. Padberg Aye

T. Gerlach Aye

M. Gil Absent

J. Wilk Aye

**D. Approve Minutes**

T. Gerlach made a motion to approve the minutes from Special Board Meeting on 03-13-20.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach Aye  
D. Padberg Aye  
H. Vega Aye  
D. Wendt Aye  
M. Gil Absent  
J. Wilk Aye

**E. Approve Minutes**

T. Gerlach made a motion to approve the minutes from Special Board Meeting on 03-26-20.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Absent  
H. Vega Aye  
T. Gerlach Aye  
D. Wendt Aye  
J. Wilk Aye  
D. Padberg Aye

**F. Approve Minutes**

T. Gerlach made a motion to approve the minutes from Special Board Meeting on 04-02-20.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye  
D. Wendt Aye  
T. Gerlach Aye  
J. Wilk Aye  
M. Gil Absent  
D. Padberg Aye

**G. Agenda Review and Adoption**

H. Vega made a motion to adopt the agenda as presented.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach Aye  
H. Vega Aye  
M. Gil Absent  
J. Wilk Aye

**Roll Call**

D. Padberg Aye

D. Wendt Aye

**II. Public Comment**

**A. Items on the Agenda**

No comments.

**B. Items Not on the Agenda**

No comments.

**III. Standing Committees**

**A. Academic Excellence**

No report.

**B. Outreach and Enrollment Committee**

No report.

**C. Governance Committee**

No report.

**D. Development Committee**

No report.

**E. Renewal Committee**

The Renewal Committee met and discussed the impacts of the pandemic on our plans for renewal.

**F. Finance Committee**

The Finance Committee met to discuss the prospective Bond deal.

**IV. Information Items**

**A. Choice Advisors Presentation**

The Board heard a presentation from Choice Advisors regarding the services they would provide as a financial advisor during our prospective negotiations and transaction as well as some initial thoughts on the proposed terms.

**B. Staff Recognition and Community Celebration**

The Board discussed ways to recognize the efforts of staff in facilitating our distance learning program as well as celebrating the community return to campus when it happens.

**C. New Principal Presentation**

The Board heard a presentation from the new Principal regarding his background and transition plans.

**D. Distance Learning Presentation**

The Board heard a presentation from the administration on the school's current distance learning plans.

**E. Form 700**

The Board was reminded to file their annual Form 700.

**V. Action Items**

**A. Board Resolution for Bond Deal**

D. Wendt made a motion to adopt the resolution as presented.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye  
M. Gil Absent  
J. Wilk Aye  
T. Gerlach Aye  
D. Padberg Aye  
D. Wendt Aye

**B. Financial Advisory Agreement**

D. Wendt made a motion to approve the financial advisory services agreement as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Wilk Aye  
M. Gil Absent  
T. Gerlach Aye  
D. Padberg Aye  
H. Vega Aye  
D. Wendt Aye

**C.**

### **Telework Policy**

J. Wilk made a motion to approve the Telework Policy as amended.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

M. Gil Absent

D. Padberg Aye

D. Wendt Aye

H. Vega Aye

J. Wilk Aye

T. Gerlach Aye

## **VI. Staff Reports**

### **A. Executive Director**

J. Wilk left.

The Board heard a presentation from the Executive Director on the month's school business.

### **B. CSMC**

The Board heard a presentation from CSMC on the previous month's financial business.

## **VII. Board Reports**

### **A. Trustee**

No reports.

## **VIII. Reconvene Open Session**

### **A. Report Out**

The Board approved the contract for employee #168920.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,

D. Padberg