



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday January 21, 2020 at 6:00 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

D. Padberg, D. Wendt, H. Vega, J. Wilk, T. Gerlach

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### **Directors Absent**

M. Gil

### **Ex Officio Members Present**

N. McChesney

### **Non Voting Members Present**

N. McChesney

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Jan 21, 2020 at 6:00 PM.

### **C. Approve Minutes**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 12-02-19.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Agenda Review and Adoption**

H. Vega made a motion to adjust the agenda to accommodate presentations.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Items on the Agenda**

No comments.

### **B. Items Not on the Agenda**

No comments.

## **III. Reconvene Open Session**

### **A. Report Out**

The Board voted to approve the following employee contracts:

- 436275
- 077269
- 898685

#### **IV. Standing Committees**

##### **A. Academic Excellence**

The committee reported on the work at their last meeting.

##### **B. Outreach and Enrollment Committee**

The committee reported on the work at their last meeting.

##### **C. Governance Committee**

No report.

##### **D. Development Committee**

The committee reported on the work at their last meeting.

##### **E. Renewal Committee**

No report.

##### **F. Finance Committee**

The committee reported on the work at their last meeting.

#### **V. Information Items**

##### **A. WASC Update**

The Board heard a presentation from the WASC committee chair about the self study process.

##### **B. 2020-21 Principal Search**

The Board heard a report from the search firm on the progress of the 2020-21 principal search.

#### **VI. Action Items**

##### **A. Board Appointment**

H. Vega made a motion to appoint Trustees Gerlach, Gil, and Padberg for another term.  
J. Wilk seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Wilk      Aye  
D. Padberg   Abstain  
D. Wendt    Aye  
T. Gerlach   Abstain  
H. Vega      Aye  
M. Gil        Absent

**B. 2018-19 Audit**

T. Gerlach made a motion to approve the 2018-19 audit report.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Staff Reports**

**A. Executive Director**

The Board heard a report from the Executive Director about the current school business.

**B. CSMC**

No report.

**VIII. Board Reports**

**A. Trustee**

- Trustee Padberg discussed the open seat on the Board.
- Trustee Padberg encouraged trustees to attend performances
- Trustee Wendt suggested the Board create a performance for the community.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,  
D. Padberg