

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday November 4, 2019 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

D. Padberg, D. Wendt, H. Vega, J. Wilk, M. Gil

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### **Directors Absent**

T. Gerlach

### **Ex Officio Members Present**

N. McChesney

### **Non Voting Members Present**

N. McChesney

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

N. McChesney called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Nov 4, 2019 at 5:31 PM.

### **C. Approve Minutes**

H. Vega made a motion to approve minutes from the Regular Board Meeting on 10-10-19 Regular Board Meeting on 10-10-19.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Vega Aye

D. Wendt Aye

D. Padberg Aye

M. Gil Abstain

T. Gerlach Absent

J. Wilk Aye

### **D. Agenda Review and Adoption**

D. Wendt made a motion to adopt the agenda as presented.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Items on the Agenda**

No comments.

### **B.**

### **Items Not on the Agenda**

No comments.

### **III. Reconvene Open Session**

#### **A. Report Out**

The Board took action to approve the following employment contracts:

Employee numbers: 741193, 882716, 422540

### **IV. Standing Committees**

#### **A. Academic Excellence**

No report.

#### **B. Outreach and Enrollment Committee**

The Committee Chair reported on the month's activities and business.

#### **C. Governance Committee**

The Committee Chair reported on the month's activities and business.

#### **D. Development Committee**

The Committee Chair reported on the month's activities and business.

#### **E. Renewal Committee**

The Committee Chair reported on the month's activities and business.

### **V. Information Items**

#### **A. Brown Act and Conflict of Interest Training**

This item has been tabled.

#### **B. BoardonTrack Training**

An opportunity for further training Q&A was presented to the Board.

### **VI. Action Items**

#### **A. Board Officer Appointment**

J. Wilk made a motion to appoint David Wendt to serve in the Board Officer position of Chief Financial Officer.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Board Standing Committees**

No action at this time.

**C. Declaration of Need for Fully Qualified Educators**

M. Gil made a motion to approve the declaration as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Staff Reports**

**A. Executive Director**

The Executive Director reported on the month's activities and business.

**B. CSMC**

The representative from CSMC gave a report on the financial status of the school

**VIII. Board Reports**

**A. Trustee**

The Board was reminded of the upcoming performance.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,

D. Padberg