

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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#### **Date and Time**

Tuesday September 3, 2019 at 5:30 PM

#### **Location**

2730 Mitchell Drive, Walnut Creek, CA; Dial-in Location for Trustee Gil - 822 Navaronne Way, Concord, CA

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### **Directors Present**

D. Padberg, H. Vega, J. Wilk, M. Gil (remote), T. Gerlach

**Directors Absent**

*None*

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

N. McChesney called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Sep 3, 2019 at 5:34 PM.

**C. Approve Minutes**

H. Vega made a motion to approve minutes from the Board Retreat on 08-09-19 Board Retreat on 08-09-19.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Aye

T. Gerlach Aye

H. Vega Aye

D. Padberg Aye

J. Wilk Aye

**D. Approve Minutes**

T. Gerlach made a motion to approve minutes from the Special Board Meeting on 08-09-19 Special Board Meeting on 08-09-19.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye

D. Padberg Aye

M. Gil Aye

T. Gerlach Aye

**Roll Call**

J. Wilk Aye

**E. Agenda Review and Adoption**

H. Vega made a motion to accept agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega Aye

J. Wilk Aye

M. Gil Aye

D. Padberg Aye

T. Gerlach Aye

**II. Public Comment**

**A. Items on the Agenda**

No public comment.

**B. Items Not on the Agenda**

No public comment.

**III. Reconvene Open Session**

**A. Report Out**

The Board took action to approve the following employment agreements:

- Employee numbers: 845675, 441074, 276290, 575108, 498148, 850266

The Board took action to approve the following releases/resignations:

- Employee numbers: 203418, 677117

**IV. Information Items**

**A. Committee Updates**

The Executive Director made a presentation about proposed committee structures and recommendations for developing new standing committees.

**B. Board Candidate Interview**

The Board interviewed candidate David Wendt.

**V. Action Items**

#### **A. Board Appointment**

T. Gerlach made a motion to appoint David Wendt to the Board of Directors.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

D. Padberg Aye

J. Wilk Aye

T. Gerlach Aye

M. Gil Aye

H. Vega Aye

#### **B. Attendance Policy**

D. Padberg made a motion to approve the attendance policy as amended.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

J. Wilk Aye

M. Gil Aye

H. Vega Aye

D. Padberg Aye

T. Gerlach Aye

#### **C. Immunization Policy**

H. Vega made a motion to approve the Immunization Policy as amended including: - Clarify kindergarten references - Strike paragraph 5, page 2 or cite specific legal reference.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

T. Gerlach Aye

H. Vega Aye

D. Padberg Aye

J. Wilk Aye

M. Gil Aye

#### **D. Board Standing Committees**

J. Wilk made a motion to create three new standing committees: Governance (to be chaired by Trustee Wilk), Academic Excellence (to be chaired by Trustee Gerlach), and Renewal (to be chaired by Trustee Vega).

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye  
J. Wilk Aye  
M. Gil Aye  
H. Vega Aye  
T. Gerlach Aye

**VI. Staff Reports**

**A. Executive Director**

The Executive Director presented the report on school business.

**B. CSMC**

No report at this time.

**VII. Board Reports**

**A. Trustee**

No reports at this time.

**VIII. Closing Items**

**A. Adjourn Meeting**

D. Padberg made a motion to adjourn the meeting.

J. Wilk seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye  
M. Gil Aye  
H. Vega Aye  
J. Wilk Aye  
T. Gerlach Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,  
N. McChesney