

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday May 6, 2019 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, D. Padberg, M. Gil, T. Gerlach

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**Directors Absent**

*None*

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

N. McChesney called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday May 6, 2019 at 5:35 PM.

**C. Approve Minutes**

T. Gerlach made a motion to approve minutes from the Regular Board Meeting on 04-09-18 with the addition of employee numbers for report out on closed session. Regular Board Meeting on 04-08-19.

D. Padberg seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Bacigalupo Aye

T. Gerlach Aye

D. Padberg Aye

M. Gil Abstain

**D. Agenda Review and Adoption**

D. Padberg made a motion to accept the agenda as presented.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Reconvene Open Session**

**A. Report Out**

The Board approved contracts or employees #885225, #040594 and releases for employees #847747, #755653

### III. Information Items

#### A. Committee Updates

Trustee Padberg provided an update on the Development committee.

#### B. Local Control Accountability Plan Update

Executive Director McChesney provided an update on the progress of the LCAP annual update.

#### C. Board Interview

The Board interviewed a prospective candidate for the Board.

### IV. Action Items

#### A. Board Appointment

M. Gil made a motion to approve Heather Vega for appointment to the ChartHouse Public Schools Board.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. Board Officer Selection

M. Gil made a motion to appoint Trustee Padberg as Board Chair.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. Board Standing Committees

M. Gil made a motion to establish an enrollment and outreach committee chaired by Trustee Gil.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### V. Staff Reports

#### A. Executive Director

The Executive Director provided a report of the month's school business.

#### B. CSMC

A representative from Charter School Management Corporation presented the moth's financial report.

## **VI. Board Reports**

### **A. Trustee**

Trustee Bacigalupo tendered her planned resignation and the Board had a small ceremony recognizing her contributions to ChartHouse Public Schools for the last five years.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,  
T. Gerlach