

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday April 8, 2019 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, D. Padberg, T. Gerlach

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**Directors Absent**

M. Gil

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

N. McChesney called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Apr 8, 2019 at 5:39 PM.

**C. Approve Minutes**

T. Gerlach made a motion to approve minutes from the Regular Board Meeting on 03-04-19 Regular Board Meeting on 03-04-19.

A. Bacigalupo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Padberg Abstain

T. Gerlach Aye

M. Gil Absent

A. Bacigalupo Aye

**D. Agenda Review and Adoption**

T. Gerlach made a motion to Adopt agenda as presented.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Closed Session**

**A. Public Employment**

T. Gerlach made a motion to Approve contracts for the following employees #945790, #374891, #904708.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Employee Discipline/Dismissal/Release**

T. Gerlach made a motion to Accept the resignation of employee #636005.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Reconvene Open Session**

**A. Report Out**

The board took action to approve contracts and resignation as presented.

**IV. Information Items**

**A. Committee Updates**

The CEO Evaluation committee reported that they had completed the CEO evaluation and provided feedback to the CEO.

**B. Local Control Accountability Plan Update**

The Board heard a presentation about the LCAP and the progress on the annual update.

**C. Board Growth**

The Board heard a report on trustee recruitment plans and possible board member growth.

**V. Action Items**

**A. Facilities Purchase Plan Resolution**

D. Padberg made a motion to Approve the resolution as stated in the agenda.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Board Standing Committees**

No action taken.

**C. Compensation Comparability Study for Executive Director Position**

T. Gerlach made a motion to Approve the compensation study as presented.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Oral Report Regarding Executive Director Contract**

The Board chair made the requisite oral report.

**E. Board Approval/Ratification of Executive Director Contract**

D. Padberg made a motion to approve the Executive Director contract as proposed.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Staff Reports**

**A. Executive Director**

The Executive Director presented the regular report.

**B. CSMC**

The financial report was presented.

**VII. Board Reports**

**A. Trustee**

None

**VIII. Closing Items**

**A. Adjourn Meeting**

T. Gerlach made a motion to adjourn the meeting.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

D. Padberg