

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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##### Date and Time

Monday February 4, 2019 at 5:30 PM

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##### Location

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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##### Directors Present

D. Padberg, M. Gil, T. Gerlach

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**Directors Absent**

A. Bacigalupo

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

**Guests Present**

V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Feb 4, 2019 at 5:32 PM.

**C. Approve Minutes**

M. Gil made a motion to approve minutes from the Regular Board Meeting on 01-07-19 Regular Board Meeting on 01-07-19.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach      Abstain

A. Bacigalupo    Absent

M. Gil            Aye

D. Padberg      Aye

**D. Agenda Review and Adoption**

M. Gil made a motion to approve the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg      Aye

M. Gil            Aye

T. Gerlach      Aye

A. Bacigalupo    Absent

## **II. Reconvene Open Session**

### **A. Report Out**

#### A. Report Out

In reference to agenda item III.A, the board approved the following new employment contracts:

- 351130, Substitute
- 620180, Teacher

## **III. Information Items**

### **A. Committee Updates**

The Development Committee reported that three potential applicants have expressed interest and discussed various fundraising efforts. The CEO and Support Eval. Committee reported progress on the Evaluation of the Executive Director.

## **IV. Action Items**

### **A. Safety Plan**

T. Gerlach made a motion to approve the School Safety Plan as presented.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Padberg Aye

A. Bacigalupo Absent

T. Gerlach Aye

M. Gil Aye

### **B. Board Standing Committees**

No action taken at this time.

### **C. Janitorial Services**

D. Padberg made a motion to approve the proposal for janitorial services 3,250 per month.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Gerlach Aye

M. Gil Aye

**Roll Call**

A. Bacigalupo Absent  
D. Padberg Aye

**D. One-time Mandate Block Grant**

M. Gil made a motion to approve of spending the \$67,846 One-time Mandate Block Grant on student facing classroom materials, supplies, and technology.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach Aye  
A. Bacigalupo Absent  
D. Padberg Aye  
M. Gil Aye

**E. Charter Nation**

No action taken at this time.

**F. Low-Performing Students Block Grant Plan**

D. Padberg made a motion to approve the proposed plan for academic improvement in accordance with the Low-Performing Students Block Grant on an intervention specialist and intervention services.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Absent  
T. Gerlach Aye  
M. Gil Aye  
D. Padberg Aye

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the close of the Open Enrollment period and the attendance at the Arts Open House event, as well as going over the enrollment timeline for 2019-2020 and answered questions posed by the Board.

**B. CSMC**

A Charter School Management Corporation representative present the monthly financial reports and answered questions posed by the Board.

**VI. Board Reports**

#### **A. Trustee**

Trustee Gil presented to the Board about the California Charter School Association (CCSA) as it pertains to the challenges Charter schools currently face politically and presented it as a tool to be utilized with the intent of mobilizing the student community in terms of advocacy and outreach.

Trustee Gerlach and Padberg reported about a recent student performance they mutually attended.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

M. Gil made a motion to adjourn the meeting.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Bacigalupo Absent

T. Gerlach Aye

M. Gil Aye

D. Padberg Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,

V. Townsend-Crosby