



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Monday December 10, 2018 at 5:00 PM

##### **Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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##### **Directors Present**

A. Bacigalupo, D. Padberg, M. Gil, T. Gerlach

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### **Directors Absent**

S. Sarna

### **Directors who arrived after the meeting opened**

M. Gil

### **Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

### **Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Dec 10, 2018 at 5:00 PM.

### **C. Approve Minutes**

D. Padberg made a motion to approve minutes from the Regular Board Meeting on 11-05-18 Regular Board Meeting on 11-05-18.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Gil	Absent
T. Gerlach	Aye
S. Sarna	Absent
D. Padberg	Aye
A. Bacigalupo	Aye

### **D. Agenda Review and Adoption**

D. Padberg made a motion to accept the agenda as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Gil	Absent
S. Sarna	Absent
T. Gerlach	Aye

**Roll Call**

D. Padberg Aye

A. Bacigalupo Aye

**II. Reconvene Open Session**

**A. Report Out**

A. Report Out

In reference to agenda item III.A, the board approved the following new employment contracts:

- 461279, Counselor
- 404412, Dean of Students

In reference to agenda item III.B, the board approved the release of the following employment agreements:

- 730772, Dean of Students

**III. Information Items**

**A. Committee Updates**

Trustee Padberg made a short update as to the progress of the Development committee, specifically in regards to recruitment efforts.

**IV. Action Items**

**A. Student Enrollment and Public Random Drawing Policy**

A. Bacigalupo made a motion to approve to the Student Enrollment and Public Random Drawing Policy as presented.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil Absent

A. Bacigalupo Aye

S. Sarna Absent

D. Padberg Aye

T. Gerlach Aye

**B. First Interim Report**

M. Gil arrived.

A. Bacigalupo made a motion to approve the First Interim Report as presented.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil	Aye
T. Gerlach	Aye
D. Padberg	Aye
A. Bacigalupo	Aye
S. Sarna	Absent

**C. Board Standing Committees**

M. Gil made a motion to establish a CEO Support and Eval Committee and appoint trustee Bacigalupo as chair.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Gerlach	Aye
S. Sarna	Absent
A. Bacigalupo	Aye
M. Gil	Aye
D. Padberg	Aye

A. Bacigalupo made a motion to move to appoint trustee Gil to the CEO and Support Eval. Committee.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
D. Padberg	Aye
M. Gil	Aye
T. Gerlach	Aye
S. Sarna	Absent

**D. Board Trustee Appointment**

D. Padberg made a motion to appoint trustee Bacigalupo.

T. Gerlach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna	Absent
M. Gil	Aye
T. Gerlach	Aye
A. Bacigalupo	Aye
D. Padberg	Aye

**V. Staff Reports**

**A. Executive Director**

SPA Executive Director Neil McChesney made a presentation regarding recent school activities, including recent and upcoming student performances.

**B. CSMC**

A representative from CSMC made a presentation regarding the recent audit and answered questions posed by Board members.

**VI. Board Reports**

**A. Trustee**

Trustee Gil reported to the Board about recent local Charter School news.

**VII. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg     Aye

A. Bacigalupo   Aye

S. Sarna         Absent

M. Gil            Aye

T. Gerlach       Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:29 PM.

Respectfully Submitted,

V. Townsend-Crosby