

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday November 5, 2018 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598; Dial-in Location: 822 Navaronne Way, Concord, CA (Trustee Gil)

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, D. Padberg, M. Gil, S. Sarna

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

S. Sarna

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

**Guests Present**

Tamara Gerlach

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Nov 5, 2018 at 5:35 PM.

**C. Approve Minutes**

D. Padberg made a motion to approve minutes from the Regular Board Meeting on 09-10-18 Regular Board Meeting on 09-10-18.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil           Aye

A. Bacigalupo   Aye

D. Padberg       Aye

S. Sarna          Absent

**D. Agenda Review and Adoption**

D. Padberg made a motion to accept the agenda as presented.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
M. Gil Aye  
D. Padberg Aye  
S. Sarna Absent

**II. Closed Session**

**A. Public Employment**

S. Sarna arrived.

**B. Employee Discipline/Dismissal/Release**

**III. Reconvene Open Session**

**A. Report Out**

In reference to agenda item III.A, the board approved the following new employment contracts:

- 729339, Substitute Teacher
- 203428, Substitute Teacher
- 927347, ERMHS Counselor

In reference to agenda item III.B, the board approved the release of the following employment agreements:

- 374696, Director of Student Services

**IV. Information Items**

**A. Committee Updates**

No updates were made at this time.

**B. Local Indicators Results**

Executive Director Neil McChesney presented a report on the Local Indicators results for the California Dashboard and answered all questions posed by board members.

**C. Board Candidate Interview**

Tamara Gerlach was posed a question by each board member and responded accordingly.

**V. Action Items**

**A.**

### **Board Candidate Appointment**

M. Gil made a motion to appoint Tamara Gerlach to the Board.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Gil Aye

S. Sarna Aye

D. Padberg Aye

A. Bacigalupo Aye

### **B. Board Standing Committees**

A. Bacigalupo made a motion to approve the draft of development committee bylaws.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Bacigalupo Aye

S. Sarna Aye

D. Padberg Aye

M. Gil Aye

Trustee Gerlach voted aye.

## **VI. Staff Reports**

### **A. Executive Director**

The Executive Director updated the Board on current SPA events including the upcoming Dance, Theatre, Vocal and Instrumental music concerts/performances, and facilities updates including progress on ongoing school construction.

### **B. CSMC**

A representative from CSMC presented the monthly financial reports and answered questions posed by Board members.

## **VII. Closing Items**

### **A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Sarna Aye

A. Bacigalupo Aye

D. Padberg Aye

**Roll Call**

M. Gil            Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,

V. Townsend-Crosby

Trustee Gerlach voted aye.