

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

---

**Date and Time**

Monday September 10, 2018 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

---

**Directors Present**

A. Bacigalupo, D. Padberg, M. Gil, S. Sarna

---

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

M. Gil

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Sep 10, 2018 at 5:35 PM.

**C. Approve Minutes**

S. Sarna made a motion to approve minutes from the Regular Board Meeting on 08-06-18 with amendments. Regular Board Meeting on 08-06-18.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
M. Gil	Absent
D. Padberg	Aye
S. Sarna	Aye

**D. Agenda Review and Adoption**

S. Sarna made a motion to approve the agenda as presented.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna	Aye
M. Gil	Absent
D. Padberg	Aye
A. Bacigalupo	Aye

## II. Reconvene Open Session

### A. Report Out

In reference to agenda item III.A, the board approved the following new employment contracts:

- 966756, Speech Pathologist
- 976379, Substitute Teacher
- 7555653, Administrator in Residence
- 460486, Vocal Music Teacher
- 701360, Theatre Teacher - Revised Contract
- 590849, Substitute Teacher

In reference to agenda item III.B, the board approved the release of the following employment agreements:

- 958820, Campus Supervisor
- 352802, Mind/Body Teacher
- 787441, Instructional Assistant
- 701150, Instructional Assistant

In reference to agenda item III.C, the board approved a settlement agreement.

In reference to agenda item III.D, the board approved a settlement agreement.

M. Gil arrived.

## III. Information Items

### A. Committee Updates

D. Padberg addressed the Board regarding her presentation to Ensemble.

The Board heard an update from Development Committee chair Deborah Padberg, including positive response from presenting to parent groups and plans for formalizing goals moving forward.

## IV. Action Items

### A. Unaudited Actuals Report

S. Sarna made a motion to approve the Unaudited Actuals Report for 2017-18 as presented.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil           Aye  
D. Padberg     Aye  
S. Sarna        Aye  
A. Bacigalupo Aye

**B. Board Standing Committees**

No action was taken at that time.

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on facilities plans and Back to School Night for both Middle and High School.

**B. CSMC**

No report was made at this time.

**VI. Board Reports**

**A. Trustee**

No reports made at this time.

**VII. Closing Items**

**A. Adjourn Meeting**

S. Sarna made a motion to adjourn the meeting.  
D. Padberg seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg     Aye  
S. Sarna        Aye  
A. Bacigalupo Aye  
M. Gil           Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
V. Townsend-Crosby