

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

---

**Date and Time**

Monday August 6, 2018 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

---

**Directors Present**

A. Bacigalupo, D. Padberg, M. Gil, S. Sarna

---

**Directors Absent**

None

**Directors who arrived after the meeting opened**

D. Padberg

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Aug 6, 2018 at 5:32 PM.

Immediately prior to the Board meeting, the Board was notified Trustee Rowland tendered her resignation effective immediately.

**C. Approve Minutes**

D. Padberg arrived.

S. Sarna made a motion to approve minutes from the Regular Board Meeting on 07-09-18 Regular Board Meeting on 07-09-18.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye

S. Sarna Aye

D. Padberg Absent

M. Gil Aye

**D. Approve Minutes**

S. Sarna made a motion to approve minutes from the Special Board Meeting on 07-26-18 Special Board Meeting on 07-26-18.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
M. Gil Aye  
D. Padberg Abstain  
S. Sarna Aye

**E. Agenda Review and Adoption**

S. Sarna made a motion to approve the agenda as presented.  
M. Gil seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
S. Sarna Aye  
D. Padberg Aye  
M. Gil Aye

**II. Reconvene Open Session**

**A. Report Out**

In reference to agenda item III.A, the board approved the following new employment contracts:

- 813540, Vocal Teacher
- 701360, Theatre Teacher
- 927222, Teacher/Instructional Assistant

**III. Information Items**

**A. Performance Calendar**

The Executive Directory presented the 2018-2019 performance calendar and encouraged Board members to attend student performances.

**IV. Action Items**

**A. Charter Tech Services Agreement**

D. Padberg made a motion to approve the contract for Charter Tech Services as presented.  
M. Gil seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
S. Sarna Aye

**Roll Call**

M. Gil           Aye  
D. Padberg      Aye

**B. Board Standing Committees**

A. Bacigalupo made a motion to establish a Development Committee chaired by Deborah Padberg.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna         Aye  
M. Gil           Aye  
A. Bacigalupo Aye  
D. Padberg      Aye

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the previous week's staff development.

**B. CSMC**

A representative from CSMC updated the Board on upcoming financial business.

**VI. Closing Items**

**A. Adjourn Meeting**

D. Padberg made a motion to adjourn the meeting.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
M. Gil           Aye  
S. Sarna         Aye  
D. Padberg      Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,  
V. Townsend-Crosby