



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Monday July 9, 2018 at 5:30 PM

##### **Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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##### **Directors Present**

A. Bacigalupo, D. Padberg, M. Gil, S. Sarna

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### **Directors Absent**

G. Rowland

### **Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

### **Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jul 9, 2018 at 5:31 PM.

### **C. Approve Minutes**

S. Sarna made a motion to approve minutes from the Regular Board Meeting on 06-04-18 Regular Board Meeting on 06-04-18.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Bacigalupo	Aye
M. Gil	Aye
G. Rowland	Absent
D. Padberg	Aye
S. Sarna	Aye

### **D. Approve Minutes**

M. Gil made a motion to approve minutes from the Special Board Meeting on 05-24-18 Special Board Meeting on 05-24-18.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

G. Rowland	Absent
S. Sarna	Aye
D. Padberg	Aye
A. Bacigalupo	Aye
M. Gil	Aye

## E. Agenda Review and Adoption

D. Padberg made a motion to approve the agenda as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

D. Padberg     Aye

S. Sarna        Aye

M. Gil          Aye

A. Bacigalupo Aye

G. Rowland    Absent

## II. Reconvene Open Session

### A. Report Out

In reference to agenda item III.A, the board approved the following new employment contracts:

- 563331SP, Summer School Teacher
- 808636, Spanish Teacher/IA
- 647601, Summer School Teacher
- 648011, Summer School Teacher
- 924640, Spanish Teacher
- 730772S, Summer School Teacher
- 583177, Multi Subject Teacher

In reference to agenda item III.A, the board approved the following employment contract renewals:

- 179130, Outreach Coordinator
- 844559, Education Specialist
- 13454, Dance Teacher
- 851161S, Director of Curriculum & Intergration
- 495760, HR Manager
- 35858, Teaching Artist
- 750267, Teaching Artist
- 959789, Registrar
- 636995, Communications & Media Tech
- 730332S, Dean of Students
- 373640, Instructional Assistant

In reference to agenda item III.B, the board approved the release of the following employment agreements:

- 7775736S, Spanish Teacher
- 185251, Counselor
- 274602S, Vocal Music Teacher
- 211215, Substitute Teacher

### III. Information Items

#### A. New BoT Governance Reports

Board members were advised to log in to Board on Track and review the new Board on Track governance reports.

#### B. Board Appointee Interview

Item tabled.

### IV. Action Items

#### A. Board Appointment

Item tabled.

#### B. Board Standing Committees

S. Sarna made a motion to table the action item to the next occurring regular Board meeting.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

G. Rowland	Absent
M. Gil	Aye
D. Padberg	Aye
A. Bacigalupo	Aye
S. Sarna	Aye

### V. Staff Reports

#### A. Executive Director

The Executive Director reported to the Board regarding the efficacy of the recently concluded Summer School program, the admin retreat and full staff development, opening school activities, enrollment projections for 2018-2019, etc.

#### B. CSMC

A representative from CSMC presented the monthly financial reports to the Board and answered questions posed by Board members.

## VI. Closing Items

### A. Adjourn Meeting

A. Bacigalupo made a motion to adjourn the meeting.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Padberg     Aye

A. Bacigalupo   Aye

M. Gil             Aye

S. Sarna          Aye

G. Rowland     Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 PM.

Respectfully Submitted,

V. Townsend-Crosby