



## Contra Costa School of Performing Arts

### Minutes

#### Special Board Meeting

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##### **Date and Time**

Thursday May 24, 2018 at 12:00 PM

##### **Location**

2730 Mitchell Drive, Walnut Creek, CA 94596; Dial-in Locations: Bacigalupo - 1101 Alberta Way, Concord, CA 94521

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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##### **Directors Present**

A. Bacigalupo, D. Padberg, M. Gil

**Directors Absent**

G. Rowland, S. Sarna

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Thursday May 24, 2018 at 12:07 PM.

**II. Action Items**

**A. Architectural Services and Permit Submittal**

D. Padberg made a motion to authorize the Executive Director to execute contract with LCA Architects not to exceed 21,000 as well as pay necessary permit submittal and review fees as required.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil	Aye
A. Bacigalupo	Aye
S. Sarna	Absent
D. Padberg	Aye
G. Rowland	Absent

**III. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil	Aye
D. Padberg	Aye
S. Sarna	Absent
G. Rowland	Absent
A. Bacigalupo	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:16 PM.

Respectfully Submitted,  
V. Townsend-Crosby