



Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday May 7, 2018 at 5:30 PM

Location

2730 Mitchell Drive, Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

A. Bacigalupo, D. Padberg, G. Rowland, S. Sarna

Directors Absent

M. Lynch

Ex Officio Members Present

N. McChesney, V. Townsend-Crosby

Non Voting Members Present

N. McChesney, V. Townsend-Crosby

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday May 7, 2018 at 5:26 PM.

C. Approve Minutes

S. Sarna made a motion to approve minutes April 9th 2018 Regular Board Meeting on 04-09-18.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo	Aye
S. Sarna	Aye
G. Rowland	Abstain
D. Padberg	Aye
M. Lynch	Absent

D. Agenda Review and Adoption

S. Sarna made a motion to as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Rowland	Aye
A. Bacigalupo	Aye
D. Padberg	Aye
M. Lynch	Absent
S. Sarna	Aye

II. Reconvene Open Session

A. Report Out

In reference to agenda item III.A, the board approved the following new employment contracts:

- Milissa Bradley, Substitute Teacher
- Brennan DeFrisco, Substitute Teacher
- Nora Himmel, Director of Student Services
- Ineke Maxwell, PE Teacher
- Anne Scudero, Education Specialist
- Brianna Shahvar, Instructional Coach
- Sarah Speights, English Teacher
- Greg White, Education Specialist
- Homera Zadran, Science Teacher

In reference to agenda item III.A, the board approved the following employment contract renewals:

- Jim Croy, PE Teacher
- Kristina D'Amico, Math Teacher
- Amy Hiatt, Social Science Teacher
- Patricia Kuvetakis, English Teacher
- Karen Montgomery, Social Science & History Teacher
- Brittany SchlaeGuada, Science Teacher
- Lori SchlaeGuada, Science Teacher
- Veronica Woods, English Teacher
- Rachel Bertin, Educational Specialist
- Deveney Gibbons, Math Teacher

In reference to agenda item III.B, the board approved the release of the following employment agreements:

- Instructional Assistant

III. Information Items

A. LCAP Update

The Executive Director provided the Board a brief LCAP report and answered questions posed by the Board.

B. Board Appointee Interview

The Board interviewed Marie Gil as a candidate for appointment. Each Board member posed a question to Ms. Gil who responded in kind.

IV. Action Items

A. Board Appointment

G. Rowland made a motion to appoint Marie Gil to the remainder of the current vacant board opening.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sarna Aye

A. Bacigalupo Aye

G. Rowland Aye

M. Lynch Absent

D. Padberg Aye

B. Board Service Agreement and Job Description

S. Sarna made a motion to approve the Board Service Agreement and Job Description as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Padberg Aye

G. Rowland Aye

A. Bacigalupo Aye

S. Sarna Aye

M. Lynch Absent

Marie Gil voted AYE

C. Line of Credit

D. Padberg made a motion to approve the renewal of the Pacific Western Bank line of credit in the increased amount of \$400,000 for an additional 12-month period. The Board will also authorize Alison Bacigalupo (Board Chair), Neil McChesney (CEO/President), and Vanessa Townsend-Crosby (Secretary) to execute the loan documents. Finally, the Board will authorize Neil McChesney to continue to advance on the line on behalf of ChartHouse Public Schools.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Aye

D. Padberg Aye

Roll Call

M. Lynch Absent
G. Rowland Aye
S. Sarna Aye
Marie Gil voted AYE

V. Staff Reports

A. Executive Director

The Executive Director updated the Board on current school business, including the completion of CAASPP testing, the opening of the All School Musical, staffing for the 2018-2019 school year, and plans for summer school, etc.

B. CSMC

A representative from CSMC presented the Board with the financial numbers from March 2018 and answered questions posed by the Board.

VI. Closing Items

A. Adjourn Meeting

D. Padberg made a motion to adjourn the meeting.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Aye
D. Padberg Aye
S. Sarna Aye
G. Rowland Aye
M. Lynch Absent

Marie Gil voted AYE

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,
V. Townsend-Crosby