



# Contra Costa School of Performing Arts

## Minutes

### Special Board Meeting

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#### **Date and Time**

Tuesday February 27, 2018 at 12:30 PM

#### **Location**

2730 Mitchell Drive, Walnut Creek, CA 94598 (Dial in locations: Trustee Bacigalupo - 1101 Alberta Way, Concord, CA 94521; Trustee Padberg - 1272 Lindell Drive, Walnut Creek, CA 94596; Trustee Rowland - 1360 Detroit Avenue, Concord, CA 94520)

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, D. Padberg, G. Rowland

**Directors Absent**

M. Lynch, S. Sarna

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Feb 27, 2018 at 12:30 PM.

**C. Agenda Review and Adoption**

A. Bacigalupo made a motion to accept the agenda as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Padberg Aye

A. Bacigalupo Aye

G. Rowland Aye

M. Lynch Absent

**II. Action Items**

**A. Facilities Agreements**

G. Rowland made a motion to authorize the Executive Director to execute the Tenant Estoppel Certificate and the Construction Agreement as presented.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna Absent

A. Bacigalupo Aye

**Roll Call**

G. Rowland Aye  
D. Padberg Aye  
M. Lynch Absent

**III. Closing Items**

**A. Adjourn Meeting**

D. Padberg made a motion to adjourn the meeting.  
G. Rowland seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
S. Sarna Absent  
D. Padberg Aye  
G. Rowland Aye  
M. Lynch Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:39 PM.

Respectfully Submitted,  
V. Townsend-Crosby