



## Contra Costa School of Performing Arts

### Minutes

#### Special Meeting

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#### **Date and Time**

Wednesday November 8, 2017 at 8:50 AM

#### **Location**

2730 Mitchell Drive, Walnut Creek, CA; Dial in Locations 1101 Alberta Way, Concord, CA; 1360 Detroit Ave, Concord, CA

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### **Directors Present**

A. Bacigalupo, G. Rowland, S. Sarna

**Directors Absent**

M. Lynch, M. Rigau

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

V. Townsend-Crosby called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Nov 8, 2017 at 8:51 AM.

**II. Action Items**

**A. Promissory Note**

S. Sarna made a motion to approve the CSMC promissory note as presented and authorize the Executive Director to draw up to 150,000.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
M. Lynch	Absent
G. Rowland	Aye
M. Rigau	Absent
S. Sarna	Aye

**III. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna	Aye
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**Roll Call**

A. Bacigalupo Aye

M. Lynch Absent

M. Rigau Absent

G. Rowland Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 AM.

Respectfully Submitted,

V. Townsend-Crosby