

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday March 13, 2018 at 4:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, D. Padberg, G. Rowland, M. Lynch, S. Sarna

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**Directors Absent**

*None*

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Mar 13, 2018 at 4:33 PM.

**C. Approve Minutes**

G. Rowland made a motion to approve all outstanding minutes from November 6th, 2017 through February 27th, 2018.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
M. Lynch Aye  
D. Padberg Abstain  
G. Rowland Aye  
S. Sarna Abstain

**D. Agenda Review and Adoption**

M. Lynch made a motion to accept the agenda as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
M. Lynch Aye  
G. Rowland Aye  
S. Sarna Aye  
D. Padberg Aye

## II. Reconvene Open Session

### A. Report Out

In reference to closed session item III. A. the board voted to accept the following employment contracts:

- Nyjis McGhee, Instructional Assistant
- Michael Solomon, Teaching Artist
- Latika Batra, Substitute Teacher
- Francesca Blake, Substitute Teacher
- Lee Chakalozian, Substitute Teacher
- Kerry Christensen, Substitute Teacher
- Tracey Garber Substitute Teacher
- Krysten Geddings, Substitute Teacher
- Blake Hiatt, Substitute Teacher
- Chelsea Hinkson, Substitute Teacher
- Douglas Marttila, Substitute Teacher
- Heather Olsen, Substitute Teacher
- Julius Rae, Substitute Teacher
- Lori Tassano, Substitute Teacher
- Karen Vanderbury, Substitute Teacher

In reference to closed session item III. B the board voted to accept the the following resignations:

- Grace Agustin, Education Specialist

## III. Information Items

### A. Comprehensive School Safety Plan

The Board heard a presentation regarding the Comprehensive School Site Safety Plan lead by Dean of Students Jonathan Ward and Principal Dr. Patrick Gaffney.

### B. Board Assessment

The Board discussed the results of the assessment.

## IV. Action Items

### A. Complaint Policies

S. Sarna made a motion to approve the Complaint Policies as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch Aye  
S. Sarna Abstain  
G. Rowland Aye  
D. Padberg Aye  
A. Bacigalupo Aye

**B. Second Interim Report**

M. Lynch made a motion to approve the Second Interim Report as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch Aye  
G. Rowland Aye  
D. Padberg Aye  
A. Bacigalupo Aye  
S. Sarna Aye

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the previous month's business.

**B. CSMC**

No report was made at this time.

**VI. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye  
G. Rowland Aye  
S. Sarna Aye  
M. Lynch Aye  
D. Padberg Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

V. Townsend-Crosby