



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

---

#### Date and Time

Monday January 8, 2018 at 5:30 PM

#### Location

2730 Mitchell Drive, Walnut Creek, CA 94598

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

---

#### Directors Present

A. Bacigalupo, D. Padberg, G. Rowland, M. Lynch, S. Sarna

---

### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

M. Lynch

### **Directors who left before the meeting adjourned**

M. Lynch

### **Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

### **Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jan 8, 2018 at 5:31 PM.

### **C. Approve Minutes**

No action taken at this time.

### **D. Agenda Review and Adoption**

S. Sarna made a motion to accept the agenda as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Lynch	Absent
G. Rowland	Aye
A. Bacigalupo	Aye
D. Padberg	Aye
V. Townsend-Crosby	Abstain
S. Sarna	Aye

## **II. Closed Session**

### **A.**

## **Public Employment**

M. Lynch arrived.

### **B. Employee Discipline/Dismissal/Release**

### **C. Conference with Legal Counsel - Anticipated Litigation**

## **III. Reconvene Open Session**

### **A. Report Out**

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

- Staci Coy
- Michael Solomon
- Carolyn Agbayani

With reference to Closed Session Agenda Item No. III-B, the Board approved the Discipline/Dismissal/Release of the following employees:

- Brittany Barley
- Erica Richardson

With reference to Closed Session Agenda Item No. III-C, the Board advised the Executive Director to resolve the anticipated litigation.

## **IV. Information Items**

### **A. Board Training**

The board participated in a training on the Brown Act and Conflict of Interest with legal counsel.

### **B. Board Assessment**

The Board received directions on how to complete baseline assessments through BoardOnTrack.

## **V. Action Items**

### **A. Board Officer Appointment**

M. Lynch made a motion to re-appoint the current President, Chair, Vice-Chair, and Secretary.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna	Aye
A. Bacigalupo	Aye
M. Lynch	Aye
G. Rowland	Aye
D. Padberg	Aye
V. Townsend-Crosby	Abstain

**B. 2016-17 Financial Audit**

G. Rowland made a motion to approve the audit.

D. Padberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
G. Rowland	Aye
V. Townsend-Crosby	Abstain
M. Lynch	Aye
D. Padberg	Aye
S. Sarna	Aye
M. Lynch	left.

**VI. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the last month's school business, including plans to implement school wide after school math excellency initiatives and recent school performances.

**B. CSMC**

A representative from the Charter School Management Corporation presented the monthly financial reports.

**VII. Board Reports**

**A. Trustee**

No reports were made at this time.

**VIII. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch	Absent
G. Rowland	Aye
V. Townsend-Crosby	Abstain
D. Padberg	Aye
A. Bacigalupo	Aye
S. Sarna	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

V. Townsend-Crosby