



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday November 6, 2017 at 5:30 PM

**Location**

2730 Mitchell Drive, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of Charthouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, G. Rowland, S. Sarna

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**Directors Absent**

M. Lynch, M. Rigau

**Ex Officio Members Present**

N. McChesney, V. Townsend-Crosby

**Non Voting Members Present**

N. McChesney, V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Nov 6, 2017 at 5:31 PM.

**C. Approve Minutes**

G. Rowland made a motion to approve minutes from the Regular Board Meeting on 09-11-17 Regular Board Meeting on 09-11-17.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau	Absent
M. Lynch	Absent
G. Rowland	Aye
A. Bacigalupo	Aye
S. Sarna	Aye

**D. Agenda Review and Adoption**

S. Sarna made a motion to adopt the agenda as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch	Absent
A. Bacigalupo	Aye
G. Rowland	Aye
M. Rigau	Absent
S. Sarna	Aye

## II. Reconvene Open Session

### A. Report Out

Accepted Gwen Agustin's letter of resignation.

## III. Information Items

### A. Facilities Update

The board heard a facilities update from SPA Executive Director Neil McChesney.

### B. Nomination Committee

The board heard an updated regarding the nomination committee regarding the proposed process.

## IV. Action Items

### A. Board Affidavit for Request for Allowance of Attendance Because of Emergency Conditions

S. Sarna made a motion to approve the Affidavit for Request for Allowance of Attendance Because of Emergency Conditions as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

G. Rowland Aye

A. Bacigalupo Aye

S. Sarna Aye

M. Rigau Absent

M. Lynch Absent

### B. Charter SELPA Participation Agreement

A. Bacigalupo made a motion to approve the Charter SELPA Participation Agreement as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Sarna Aye

A. Bacigalupo Aye

M. Rigau Absent

M. Lynch Absent

G. Rowland Aye

### C.

### **SPED Services**

G. Rowland made a motion to approve the contracts for SPED Services for the following service providers: -The Speech Pathology Group -East Bay Family Institute.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Sarna	Aye
G. Rowland	Aye
A. Bacigalupo	Aye
M. Rigau	Absent
M. Lynch	Absent

### **V. Staff Reports**

#### **A. Executive Director**

The board heard a report of the previous month's school business, including student performances from SPA Executive Director Neil McChesney.

#### **B. CSMC**

The Charter School Management Corporation representative will present the monthly financial reports and answered questions posed by the board.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Sarna	Aye
A. Bacigalupo	Aye
G. Rowland	Aye
M. Rigau	Absent
M. Lynch	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,

V. Townsend-Crosby