



## Contra Costa School of Performing Arts

### Minutes

#### Regular Board Meeting

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**Date and Time**

Monday August 7, 2017 at 5:30 PM

**Location**

150 N. Wiget Lane, Suite 203, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

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**Directors Present**

A. Bacigalupo, G. Rowland, S. Sarna

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**Directors Absent**

M. Lynch, M. Rigau

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

**Guests Present**

V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Aug 7, 2017 at 5:37 PM.

**C. Approve Minutes**

No minutes up for approval at this time.

**D. Agenda Review and Adoption**

G. Rowland made a motion to approve the agenda as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau      Absent

A. Bacigalupo    Aye

G. Rowland      Aye

S. Sarna        Aye

M. Lynch        Absent

**II. Reconvene Open Session**

**A. Report Out**

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

- Aejay Mitchell - Theatre Teacher
- Amy Hiatt - Social Studies Teacher
- Brittany Schlaegel - Science Teacher
- Chris Totah - Instructional Assistant
- Colleen Darling - Education Specialist
- Erica Wiley - Instructional Assistant
- Grace Douex - Education Specialist
- Gwen Agustin - Director of Special Education
- Jim Croy - Physical Education Teacher
- Joe Lim - Artistic Director
- Judy Malley - HR
- Karen Montgomery - Teacher
- Katherine Orloff - Dance Teacher
- Kayla Knowles - Production & Design Teacher
- Lisa Kingsbury - Director of Curriculum
- Mario Silva - Instrumental Music Teacher
- Melissa Kirmsse - Administrative Assistant
- Melissa Martinez - Theatre Teacher
- Elisha Horton - Instructional Assistant
- Sharon Fisher - Instructional Assistant

### III. Information Items

#### A. Facilities Update

The Board heard an update on the 17-18 school facilities from SPA Executive Director Neil McChesney.

### IV. Action Items

#### A. STRS Pension2 Plan Approval

S. Sarna made a motion to adopt resolutions regarding the STRS Pension2 Plans as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Bacigalupo	Aye
M. Rigau	Absent
S. Sarna	Aye
G. Rowland	Aye
M. Lynch	Absent

#### B. Student Computers

A. Bacigalupo made a motion to approve the proposal for student computers and other technology from Charter Tech Services.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau Absent

G. Rowland Aye

A. Bacigalupo Aye

M. Lynch Absent

S. Sarna Aye

**C. CSMC Lending**

S. Sarna made a motion to authorize the Executive Director to execute the necessary loan documents as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau Absent

S. Sarna Aye

G. Rowland Aye

A. Bacigalupo Aye

M. Lynch Absent

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the last month's school business, including administrative and staff professional development.

**B. CSMC**

A representative from the Charter School Management Corporation presented the Board with the monthly financial reports and answered questions posed by the Board.

**VI. Board Reports**

**A. Trustee**

No reports or comments were made.

**VII. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau Absent

A. Bacigalupo Aye

G. Rowland Aye

S. Sarna Aye

M. Lynch Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,

V. Townsend-Crosby