



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday June 19, 2017 at 5:30 PM

#### Location

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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#### Directors Present

A. Bacigalupo, G. Rowland, M. Lynch

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**Directors Absent**

M. Rigau, S. Sarna

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

**Guests Present**

V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jun 19, 2017 at 5:46 PM.

**C. Approve Minutes**

M. Lynch made a motion to approve minutes from the Board meeting on 5-12-17.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna        Absent

M. Rigau       Absent

M. Lynch       Aye

A. Bacigalupo Aye

G. Rowland    Aye

**D. Agenda Review and Adoption**

A. Bacigalupo made a motion to approve the agenda as presented.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch       Aye

A. Bacigalupo Aye

G. Rowland    Aye

M. Rigau       Absent

**Roll Call**

S. Sarna          Absent

**II. Reconvene Open Session**

**A. Report Out**

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

- Cristina Ballard - Spanish Teacher
- Brittany Barley - English Teacher
- Kristina D'Amico - Math Teacher
- Nora Ganey - Academic Guidance Counselor
- Deveney Gibbons - Math Teacher
- Lori Guadarrama - Science Teacher
- Hillary Peters - Social Science Teacher
- Nayia Kuvetakis - English Teacher
- Hratch Melkonian - Math Teacher
- Mark Stone - Science Teacher
- Jonathan Ward - Dean of Students
- Stacey Wickware - Curriculum & Instruction Specialist

**III. Information Items**

**A. Board Retreat**

The Board set 10-7-17 for the annual Board Development Retreat.

**B. Local Control Accountability Plan**

The Board heard an update on the development and progress of the SPA LCAP from Executive Director Neil McChesney.

**IV. Action Items**

**A. Local Control Accountability Plan**

A. Bacigalupo made a motion to approve the final Local Control Accountability Plan (LCAP) as presented.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch          Aye

S. Sarna          Absent

M. Rigau          Absent

A. Bacigalupo    Aye

**Roll Call**

G. Rowland     Aye

**B. 2017-18 Budget**

G. Rowland made a motion to approve the 2017-18 Budget.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna         Absent

M. Lynch         Aye

M. Rigau         Absent

A. Bacigalupo   Aye

G. Rowland     Aye

**C. EPA Resolution**

G. Rowland made a motion to approve the resolution regarding 2017-18 Education Protection Account (EPA) funds as presented.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch         Aye

M. Rigau         Absent

A. Bacigalupo   Aye

S. Sarna         Absent

G. Rowland     Aye

**D. Furniture Proposal**

A. Bacigalupo made a motion to approve the proposal for school/classroom furniture not to exceed 95,000 dollars.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Rowland     Aye

S. Sarna         Absent

A. Bacigalupo   Aye

M. Lynch         Aye

M. Rigau         Absent

**E. Grade Appeal Policy**

M. Lynch made a motion to approve the proposed grade appeal policy.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna	Absent
M. Lynch	Aye
M. Rigau	Absent
G. Rowland	Aye
A. Bacigalupo	Aye

**V. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the previous month's school business, including end of school activities.

**B. CSMC**

Charter School Management Corporation provided a fiscal status report and answered questions posed by Board members.

**VI. Board Reports**

**A. Trustee**

Trustees did not make any announcements or reports of their activities.

**VII. Closing Items**

**A. Adjourn Meeting**

A. Bacigalupo made a motion to adjourn the meeting.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo	Aye
M. Lynch	Aye
G. Rowland	Aye
M. Rigau	Absent
S. Sarna	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,  
V. Townsend-Crosby