



## Contra Costa School of Performing Arts

### Minutes

#### Special Board Meeting

---

**Date and Time**

Friday May 12, 2017 at 4:00 PM

**Location**

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

---

**Directors Present**

---

A. Bacigalupo, M. Lynch, M. Rigau

**Directors Absent**

G. Rowland, S. Sarna

**Guests Present**

V. Townsend-Crosby

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Friday May 12, 2017 at 4:24 PM.

**C. Approve Minutes**

M. Rigau made a motion to approve minutes from the Board Meeting on 04-20-17.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Rowland Absent

M. Lynch Aye

S. Sarna Absent

A. Bacigalupo Aye

M. Rigau Aye

**D. Agenda Review and Adoption**

M. Lynch made a motion to approve agenda as presented.

M. Rigau seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye

M. Lynch Aye

G. Rowland Absent

M. Rigau Aye

S. Sarna Absent

**II. Reconvene Open Session**

**A. Report Out**

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

- Rachel Anderson - Substitute Teacher
- Roxann Harrison - Substitute Teacher

### III. Information Items

#### A. Facilities

The Board heard an update on the 17-18 facilities plan from Executive Director Neil McChesney.

#### B. Local Control Accountability Plan

The Board heard an update on the development of the SPA LCAP by Executive Director Neil McChesney.

### IV. Action Items

#### A. Board Meeting Calendar

A. Bacigalupo made a motion to change the date for the regular June meeting to June 19th 2017, with the remainder of the 17-18 calendar remaining as scheduled.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

M. Lynch	Aye
G. Rowland	Absent
S. Sarna	Absent
A. Bacigalupo	Aye
M. Rigau	Aye

#### B. Line of Credit Renewal

M. Lynch made a motion to approve the resolution as stated.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

M. Rigau	Aye
M. Lynch	Aye
G. Rowland	Absent
S. Sarna	Absent
A. Bacigalupo	Aye

### V. Staff Reports

#### A.

### **Executive Director**

The Executive Director will updated the Board on the previous month's school business, including WASC and student performances.

### **B. CSMC**

A representative from Charter School Management Corporation will provided a fiscal status report and answered questions posed by Board members.

## **VI. Board Reports**

### **A. Trustee**

No announcements or reports were made.

## **VII. Closing Items**

### **A. Adjourn Meeting**

M. Lynch made a motion to adjourn the meeting.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Sarna Absent

M. Rigau Aye

G. Rowland Absent

M. Lynch Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:08 PM.

Respectfully Submitted,

V. Townsend-Crosby