



# Contra Costa School of Performing Arts

## Minutes

### Board Meeting

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#### Date and Time

Thursday April 20, 2017 at 4:30 PM

#### Location

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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#### Directors Present

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A. Bacigalupo, G. Rowland, M. Lynch, M. Rigau, S. Sarna

**Directors Absent**

*None*

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

**Guests Present**

V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

N. McChesney called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Thursday Apr 20, 2017 at 4:38 PM.

**C. Approve Minutes**

M. Rigau made a motion to approve minutes from the Board Meeting on 03-06-17 Board Meeting on 03-06-17.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna        Aye

M. Rigau       Aye

A. Bacigalupo Aye

M. Lynch       Aye

G. Rowland    Aye

**D. Agenda Review and Adoption**

M. Rigau made a motion to adopt the agenda as presented.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Aye

M. Lynch       Aye

**Roll Call**

G. Rowland     Aye  
S. Sarna         Aye  
M. Rigau         Aye

**II. Reconvene Open Session**

**A. Report Out**

No action was taken in closed session.

**III. Information Items**

**A. Facilities**

The Board heard an update on the 17-18 facilities plan from Executive Director Neil McChesney.

**B. Board Fundraising**

The Board will discussed the status of the development plan for fundraising.

**C. Local Control Accountability Plan**

The Board heard an update on the development of the SPA LCAP from Executive Director Neil McChesney.

**IV. Action Items**

**A. School Facilities Lease**

M. Lynch made a motion to authorize the Executive Director to execute the lease agreement as proposed.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau         Aye  
M. Lynch         Aye  
S. Sarna         Aye  
A. Bacigalupo   Aye  
G. Rowland       Aye

**B. Suicide Prevention Policy**

M. Rigau made a motion to approve the Suicide Prevention Policy in compliance with recent legislation.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rigau        Aye  
G. Rowland     Aye  
S. Sarna        Aye  
A. Bacigalupo Aye  
M. Lynch        Aye

**C. Independent Studies Policy**

S. Sarna made a motion to approve the Independent Studies Policy as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Rowland     Aye  
S. Sarna        Aye  
M. Rigau        Aye  
A. Bacigalupo Aye  
M. Lynch        Aye

**D. Facilities Removal and Site Restoration**

S. Sarna made a motion to authorize the Executive Director to execute proposals for removing the temporary school facilities and related site restoration not to exceed \$100,000.

M. Rigau seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna        Aye  
M. Rigau        Aye  
A. Bacigalupo Aye  
M. Lynch        Aye  
G. Rowland     Aye

**E. 2016-17 Education Protection Account Resolution**

A. Bacigalupo made a motion to approve the EPA resolution.

S. Sarna seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

G. Rowland     Aye  
A. Bacigalupo Aye  
S. Sarna        Aye  
M. Lynch        Aye  
M. Rigau        Aye

**F.**

### **Independent Education Evaluation Policy**

M. Rigau made a motion to approve the Independent Education Evaluation Policy as proposed.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Lynch      Aye

M. Rigau      Aye

A. Bacigalupo   Aye

S. Sarna      Aye

G. Rowland      Aye

## **V. Staff Reports**

### **A. Executive Director**

The Executive Director updated the Board on the previous month's school business, including WASC visitation, student productions, student testing, etc.

### **B. CSMC**

Charter School Management Corporation provided a fiscal status report to the Board and answered questions posed by Board members.

## **VI. Board Reports**

### **A. Trustee**

No announcements or reports were made.

## **VII. Closing Items**

### **A. Adjourn Meeting**

M. Lynch made a motion to adjourn the meeting.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

G. Rowland      Aye

M. Rigau      Aye

M. Lynch      Aye

S. Sarna      Aye

A. Bacigalupo   Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:46 PM.

Respectfully Submitted,  
V. Townsend-Crosby