



Contra Costa School of Performing Arts

Minutes

Board Meeting

Date and Time

Monday March 6, 2017 at 5:30 PM

Location

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharterHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

A. Bacigalupo, G. Rowland, M. Rigau, S. Sarna

Directors Absent

M. Lynch

Ex Officio Members Present

N. McChesney

Non Voting Members Present

N. McChesney

Guests Present

V. Townsend-Crosby

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

V. Townsend-Crosby called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Mar 6, 2017 at 5:30 PM.

C. Approve Minutes

S. Sarna made a motion to approve minutes from the Board Meeting on 02-06-17 Board Meeting on 02-06-17.

M. Rigau seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Abstain

G. Rowland Aye

S. Sarna Aye

M. Rigau Aye

D. Agenda Review and Adoption

A. Bacigalupo made a motion to adopt the agenda as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Rowland Aye

M. Lynch Absent

S. Sarna Aye

Roll Call

A. Bacigalupo Aye

M. Rigau Aye

II. Reconvene Open Session

A. Report Out

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

- Joseph Baptist - Teacher

III. Information Items

A. Board Fundraising

No discussion occurred.

IV. Action Items

A. School Facilities Plan

G. Rowland made a motion to approve the Mitchell Drive facilities project.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Lynch Absent

M. Rigau Aye

A. Bacigalupo Aye

S. Sarna Aye

G. Rowland Aye

B. Second Interim Budget

S. Sarna made a motion to approve the Second Interim Budget as presented.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Aye

G. Rowland Aye

M. Rigau Aye

S. Sarna Aye

M. Lynch Absent

C. CSMC Promissory Note

S. Sarna made a motion to authorize the executive director to execute the promissory note from CSMC for 300,000 as an amendment to the original 200,000.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Aye

G. Rowland Aye

M. Rigau Aye

M. Lynch Absent

S. Sarna Aye

V. Staff Reports

A. Executive Director

The Executive Director updated the Board on the previous month's school business and answered questions posed by the Board regarding the information presented.

B. CSMC

A representative from Charter School Management Corporation provided a fiscal status report to the Board and answered questions posed by the Board regarding the material presented.

VI. Board Reports

A. Trustee

No reports made.

VII. Closing Items

A. Adjourn Meeting

A. Bacigalupo made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Aye

S. Sarna Aye

M. Lynch Aye

G. Rowland Aye

M. Rigau Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:03 PM.

Respectfully Submitted,
V. Townsend-Crosby