

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Board Meeting

---

**Date and Time**

Monday February 6, 2017 at 5:30 PM

**Location**

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

---

*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of CharHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda. Public comment for non-agenda items is not allowed during a Special meeting. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charhousepublicschools.org](http://www.charhousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charhousepublicschools@gmail.com](mailto:charhousepublicschools@gmail.com)).*

---

**Directors Present**

---

M. Lynch, M. Rigau, S. Sarna

**Directors Absent**

A. Bacigalupo, G. Rowland

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

**Guests Present**

V. Townsend-Crosby

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

V. Townsend-Crosby called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Feb 6, 2017 at 5:30 PM.

**C. Approve Minutes**

M. Rigau made a motion to approve minutes from January 9th 2017, January 19th 2017, and January 30th, 2017.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Rowland Absent

A. Bacigalupo Absent

S. Sarna Aye

M. Lynch Aye

M. Rigau Aye

**D. Agenda Review and Adoption**

M. Lynch made a motion to approve the agenda as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo Absent

G. Rowland Absent

**Roll Call**

M. Rigau     Aye  
M. Lynch     Aye  
S. Sarna     Aye

**II. Reconvene Open Session**

**A. Report Out**

With reference to Closed Session Agenda Item No. III-A, the Board approved the following employment contracts:

- Patrick Gaffney - Principal

**III. Information Items**

**A. Board Fundraising**

Board members made a report of the status of the development plan.

**IV. Action Items**

**A. School Facilities Plan**

M. Lynch made a motion to take no action for in favor of additional consideration prior to action.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sarna     Aye  
M. Lynch     Aye  
A. Bacigalupo   Absent  
G. Rowland    Absent  
M. Rigau     Aye

**B. Mobile Modular Lease**

S. Sarna made a motion to approve the lease extension from Mobile Modular for the portable classrooms.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Bacigalupo   Absent  
G. Rowland    Absent  
M. Rigau     Aye  
S. Sarna     Aye  
M. Lynch     Aye

### **C. E.D. Employment Agreement Amendment**

M. Lynch made a motion to approve the amendment to the Employment Agreement of the Executive Director as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

G. Rowland Absent

A. Bacigalupo Absent

S. Sarna Aye

M. Lynch Aye

M. Rigau Aye

Trustee Lynch reported out the terms of the amendment.

### **V. Staff Reports**

#### **A. Executive Director**

The Executive Director made an update the Board on the previous month's school business.

#### **B. CSMC**

No report was made.

### **VI. Board Reports**

#### **A. Trustee**

No announcements or reports were made.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

S. Sarna made a motion to adjourn the meeting.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Lynch Aye

G. Rowland Absent

S. Sarna Aye

A. Bacigalupo Absent

M. Rigau Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,  
V. Townsend-Crosby