

APPROVED



## Contra Costa School of Performing Arts

### Minutes

#### Board Meeting

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**Date and Time**

Monday October 3, 2016 at 5:30 PM

**Location**

150 N. Wiget Lane, Suite 212, Walnut Creek, CA 94598

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthousepublicschools.org](http://www.charthousepublicschools.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.*

*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email ([charthousepublicschools@gmail.com](mailto:charthousepublicschools@gmail.com)).*

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**Directors Present**

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A. Bacigalupo, G. Rowland, M. Rigau

**Directors Absent**

M. Lynch, S. Sarna

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Oct 3, 2016 at 6:10 PM.

**C. Approve Minutes**

G. Rowland made a motion to approve minutes from August 1st, 2016.  
M. Rigau seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Agenda Review and Adoption**

G. Rowland made a motion to adopt the agenda as presented.  
M. Rigau seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**II. Reconvene Open Session**

**A. Report Out**

The Board reported that no action was taken during closed session.

**III. Information Items**

**A. BOT Orientation**

A representative from Board on Track provided Board training.

**B. Facilities Update**

The Board heard an update on SPA facilities.

**IV. Staff Reports**

**A. Executive Director**

The Executive Director Updated the Board on the previous month's school business.

**B.**

## **CSMC**

Charter School Management Corporation provided a budget update and answered fiscal questions posed by Board members.

### **V. Board Reports**

#### **A. Trustee**

No announcements or reports were made.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

M. Rigau made a motion to adjourn the meeting.

G. Rowland seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,

A. Bacigalupo